SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. DR. W.W. PATANKAR GIRLS' PG COLLEGE, DURG (C.G.)

GOVT. DR. W.W. PATANKAR GIRLS PG COLLEGE, NEAR KENDRIYA
VIDYALAYA, JAIL ROAD, DURG, CHHATTISGARH, 491001.
491001
www.govtgirlspgcollegedurg.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

January 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Dr. W.W. Patankar Girls' PG College, Durg submits its Self Study Report (SSR) to NAAC for the 3rd cycle of accreditation. This SSR has been prepared through collective and collaborative efforts of the IQAC coordinator & members aided well by the entire College staff and duly approved by the College Principal. This SSR has been prepared with utmost sincerity and honesty to the best of our knowledge and belief.

The College began its journey on 15th September 1982 with a modest setup of minimal infrastructure and handful of students, albeit with a clear vision and mission. At present, spread in a campus of 10 acres and providing higher education to nearly 3000 female students, the College is a renowned, reputed, cost-effective, charitable, resourceful and efficient professional Government Institute of higher education for girls in Chhattisgarh. The College since its establishment has been exhibiting a brilliant performance for the last 36 years in academics, sports, cultural and co-curricular activities. Affiliated to Hemchand Yadav University, Durg, the College imparts higher education to the girl students of Chhattisgarh by offering undergraduate and postgraduate programmes encompassing the faculties of Science, Commerce, Arts and Home-Science and thereby provides a launch pad to students especially from lower socio-economic strata to realize their ambitions through affordable and quality higher education.

The College facilitates the innovation acumen and creative potential in students. College is a registered Research Center of Hemchand Yadav University for Home Science and Hindi. College's departments of Dance, Music & Drawing have always brought pride to the institution by winning accolades in National and International cultural activities. The participation of students of the College in Sports has ranked the institution in the top bracket at State, National and International levels.

The main objective of the College is to emerge as an institute of excellence with a difference wherein intellectual, emotional, cultural, moral, ethical and entrepreneurial values in students are developed by imparting higher learning and value based education in line with global standards so that the whole society is uplifted through equitable and sustainable social transformation in Chhattisgarh.

Vision

The Vision statement as displayed on the College's website is:

We aspire to emerge as an institute of excellence with a difference wherein we develop intellectual, emotional, cultural, moral, ethical and entrepreneurial values in students by imparting higher learning and value based education in line with global standards so that the whole society is benefited and uplifted.

Mission

The Mission statements as displayed on the College's website are:

- To endow cost effective higher education of eminence and value oriented erudition to students.

- To maintain excellent academic standards by utilizing modern tools & technologies for effective teaching-learning processes.
- To orient students towards honest academic practices and quality research through research & innovation.
- To motivate students to strive for self-reliance and entrepreneurship.
- To encourage and promote faculty members for advanced research and teaching methods.
- To inspire and prepare our students to compete at national and international platforms in the fields of academics, arts and sports.
- To inculcate the Indian heritage and culture and to instill moral values of life in the minds of the youth.
- To promote leadership qualities and to develop entrepreneurial skills among students.
- To expand the activities of the College for the development of the society.

The Core Values of the Institute as displayed on the College's website are:

- Students are of primary concern in our Institution.
- We religiously follow integrity, civility, chivalry and honesty.
- We pursue excellence with righteousness.
- We appreciate and propagate equality and unity in diversity.
- We support and promote creativity, enquiry, critical and scientific thinking.
- We follow the best methods of interactive teaching for better academics.
- We aim at building a future generation of responsible citizens for a better Indian society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The major strength of the College is derived from the fact that the College is a premier institute of higher education for female students only.
- The College is well-equipped with spacious classrooms, smart-classroom, ICT enabled classrooms, seminar hall, science laboratories, music / dance / drawing studios, cycle stand, vehicle stand, playground, common room, toilets, canteen, central library, green landscaping, pedestrian friendly roads, Divyangjan friendly amenities, surplus of seating facilities, supportive administrative & non-teaching staff and guardian like teaching staff.
- The whole College campus is Wi-Fi enabled with uninterrupted password free access to students during working hours.
- The Teaching Staff of the College is academically highly qualified and experienced.
- The Colleges' USP lies in being the only Government institute in Durg district to offer PG programme in Food & Nutrition and UG programmes in Dance, Music and Drawing & Painting. In addition to this, Colleges' performances par excellence in women sports, academics, university merit list, extension activities, international faculty awards & recognitions are also the USP of College and definitely add to Colleges' strength and distinctiveness.
- The College is a registered Research Centre of Hemchand Yadav University for Ph.D. in Home Science and Hindi.
- The College regularly conducts training workshops, motivational lectures, seminars, conferences, job/career orientation activities, life & livelihood skills training and counseling sessions for students' development.
- The College and its teaching staff carry out extension activities and engage local Anganbadis, schools

and villages to motivate students for social causes.

- The College being a Government Institute unequivocally provides government fellowships under various schemes like BPL, Minority/SC/ST/OBC fellowships apart from timely disbursing of money meant for computer tablets / smartphones as and when provided by the Government.
- The annual academic results of the College are consistently excellent.
- The annual students' strength is consistently on the rise every year.
- The female students' progression from UG to PG is reasonably good in the College.
- The College has a very strict Anti-Ragging committee and students' grievance cell.
- The College regularly conducts activities for the promotion of gender-equity and gender-sensitivity.
- The College practices leniency towards those female students who earn a livelihood while studying.

Institutional Weakness

- Some teachers in the College are not technology savvy and hence ICT enabled teaching is not done by every teacher of the College.
- Majority of the students of the College are from rural milieu and impoverished income group and therefore possess unrefined social, communication, verbal and written skills. However, the College see to it that the same set of students are transformed into refined and sophisticated social beings.
- Though the medium of instruction in the College is both in Hindi & English but the influence of vernacular medium of learning during schooling reigns heavily on most of the students.
- Most of the UG final year students of the College leave the College after the completion of UG programme for various avenues and this somewhat limits the progression of UG students of the College to PG programmes running in the College.

Institutional Opportunity

- The College offers prompt admission to female students belonging to scheduled tribe category from naxalism affected areas of Chhattisgarh.
- The College has linkages and tie-ups with various philanthropic and charity organizations which provide financial help to female students from lower income group.
- The College and its teaching staff put their maximum efforts for establishing of MoUs / collaborations / linkages / tie-ups with professional agencies / charitable trusts / institutional agencies / NGOs / Hospitals for the benefit of students.
- The Colleges' IQAC and Placement Cell regularly organize skill training workshops and career guidance & coaching classes in collaboration with various external agencies tied-up through MoUs for development of entrepreneurial instincts and elimination of job / interview fear in students.
- The College has a dedicated Medical & Counseling Centre that looks after the medical, dental & psychological health of students by conducting regular health check-ups and counseling sessions.
- The College has designated wings like NSS, Youth Red Cross, Red Ribbon Club, Kasturba Samuh, Green Army and Aqua Club to inculcate social awareness and environmental consciousness inside the campus and among the local community outside the College.
- The intermittent activities of the College to provide infotainment, entertainment, fun-activities, art workshops, sports activities and cultural activities keep the existing students attached to the College and also attract & urge outside female students to enroll in the College.
- The meritorious female students and sportswomen of the College are provided with merit and sports scholarships and also a special facility of issue of more books by the Central Library.

- The Teaching Staff and Alumni Association of the College generously contribute to financially support the female students from lower income group.
- The Colleges' annual tuition fees is highly subsidized, minimal and among the lowest in Chhattisgarh State. The College never takes any donation from students.

Institutional Challenge

- The quantum of sanctioned teaching posts in the College is not adequately sufficient to provide teaching services to the increasing students' strength year on year. This posed a great challenge to the teaching staff which was already overloaded with academic assignments. However, the College overcame this challenge by recruiting Contractual Teachers.
- The prevalence of overall poor learning outcomes of the students passing out from current schooling systems poses a great challenge to the teaching staff of the College to induct, orient, teach and educate mostly average students. The Colleges' teaching staff has made few attempts to reach out and help school students to improve their level of competency and help school teachers to improve their level of proficiency.
- The prevalence of job crunch and overall job shrinkage in Indian markets due to advent of technology and gradual phasing out of manual workers is posing a challenge to students regarding career opportunities. The College is also equally concerned in this regard and therefore regularly arrange for trainings and workshops teaching relevant job skills and for also reorienting the students towards entrepreneurship and self-employment opportunities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College considers its *Curricular Aspects* as one of its pillars of strength. Since the College is affiliated to Hemchand Yadav University Durg, the academic and administrative validation of the College is largely dependent upon the University. However, the College invests its best efforts in implementation of the curricular aspects as mandated by University rules and regulations. The College offers a diverse range of academic programmes with a greater academic flexibility of various subject combinations across its many academic programmes. The UG programme offered under Arts faculty itself offers 144 different subject combinations to choose from. Some of the academic programmes offered by the College are very unique like UG programmes in Music, Dance and Drawing & Painting as well as UG & PG programmes in Home Science. Being a Girls' College, these unique programmes are in sync with the inherent inclinations of local girl students aspiring for national and international platforms and thus make these unique programmes the USP of College. The College makes it a point to see to that its girl students are timely and adequately oriented towards college education based livelihood-skills development and pertinent career choices through improvements in Colleges' academic flexibility, curricular planning & implementation and enrichment of curriculum. This is monitored and improved upon through the suggestions of the stakeholders- students and teachers which is collected and documented through a full-fledged feedback system in the College. The usual features of curricular aspects like preparation of academic calendar, effective curriculum delivery through elaborated teaching plans, mandating internships / field trips / excursion, provision of value-added courses etc are well adhered to by the College teachers, IQAC and administration.

Teaching-learning and Evaluation

The College performs the basics of *Teaching-learning and Evaluation* to a tee. The Colleges caters to the educational needs of a multivariate population of students with diverse upbringings and aptitudes. The College continuously involves its students in advanced rationalizing and exploration through interactive teaching-learning methods like use of ICT facilities, experimentations, workshops, project-trainings, internships, presentations, debating, group deliberations and interviewing. Every Teacher in the College is well-versed in digitally disbursing class notes, lecture notes, power-point presentations, study material, e-books, e-articles, tutorial YouTube Videos from authentic and trusted online resources via Emails or WhatsApp to students. The College regularly conducts faculty development programs to improve upon the professional aptitude and capability of its teachers so that their teaching delivery remains at par with contemporary standards. The College invests its earnest efforts to consistently gauge the efficacy of its teaching-learning techniques for constant evaluation of teachers' teaching performances through their incremental academic accomplishments and students' learning outcomes through their improved annual results reflecting higher pass percentages hovering around 95% and greater attainment of first division and merit marks year on year. The College being a Government institute has strictly adhered to the seat reservation policy for SC/ST/OBC students and has recorded an increase of 10-20% in student enrolments year on year. The College being a University affiliated institute has shown exemplary efficiency in ascertaining the POs, PSOs and COs of its academic curriculum through timely conduction of examinations, evaluation process, results declaration and revaluation of results with serious promptness. The students of the College have hugely benefited from Colleges' swift and smooth functioning resulting in greater learning outcomes and better academic performance leading to improved students' satisfaction year on year.

Research, Innovations and Extension

One of the Colleges' missions has always been to constantly develop the acumen for *Research, Innovations and Extension* in the institute by fostering of research culture through perpetual encouragement to the teachers and students to indulge into research activities useful to the society. Colleges' departments of Home Science & Hindi have earned the distinction of becoming the registered Research Centers of the affiliating university. The Science departments of the College are also in pipeline for the same. The College at present has 13 registered Research Supervisors including the Principal. A total of 11 research scholars enrolled in the College have completed their Ph.D. in the last five years while 15 research scholars are pursuing their Ph.D. from the College. The faculty members during the last 5 years have succeeded in publishing 163 Research papers & Review articles in 55 National Journals & 108 International Journals of repute. College Professors have their publications indexed on Google Scholar & ResearchGate with prominent citation and h-index. A total of 18 Text-Books & Reference Books, authored or co-authored by College Professors have been published in the last 5 years, including 1 Book published by International publishing house. A total of 17 Chapters have been published in reputed Books & Edited Research volumes**.** One Minor Research Project sponsored by UGC was accomplished by one of the faculties from Home Science in 2017. The enthusiastic teachers of the College have won 24 awards at both national & international platforms for their extraordinary performances in the field of research, education & service towards society and national missions. In the past five years, 16 functional MoUs have been formalized with various organizations and NGOs principally for the purpose of imparting trainings related to livelihood skills to the students of the College. The Colleges' social responsibility is being fulfilled through Extension Activities being spearheaded and carried out by Colleges' NSS, Red Cross, Youth Red Cross, Red Ribbon Club, Kasturba Samuh, Green Army and Aqua Club in the field of Village Adoptions, Environment Protection, Tree Plantations, Swachh India, AIDS Awareness, Voter Awareness, Water Sanitation, Dengue prevention etc.

Infrastructure and Learning Resources

The *Infrastructure and Learning Resources* of the College have enhanced significantly in the last five years especially the infrastructure which has grown by leaps and bounds. This was made possible due to the financial aid from RUSA and also through channelizing MP and MLA development funds from the district MP and MLA. In the past five years, the built-up space has almost doubled. A new Cycle Shed and a new Car Stand have materialized. In total, 10 new Classrooms, 1 new Office, 1 Music Studio, 1 Dance Studio, 1 Drawing Studio, 4 new Science Laboratories, 2 new Ladies Toilets, 1 Divyangjan Toilet, 1 new Stock Room, 2 new RO water facilities and 100s of new Chairs & Tables and 10 new LCD projector facilities have been added to the pre-existing older construction of the College. The 23 Classrooms are well-equipped with LED lights, fans, dust-free green boards, comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The Wi-Fi enabled College campus keeps the students connected and updated to global happenings. The College has a battery of 72 PC Desktops distributed among various departments all connected to high speed 4G internet. Budgetary provisions for the augmentation, maintenance and replacement of the physical facilities for continuous accessibility has been a regular feature of Colleges' infrastructure. Around 34,636 books are housed in the Central Library collections with details being, Books - 34,636 printed volumes; Reference books – 2380; *e*-Books – 3135000; Journals – 34; Magazines - 15; Newspapers – 08; *e*-Journals – 10. Central Library also possesses other reading materials in various formats like government documents, reference materials and more. At present, the Central library management system has been partially / semi-integrated and is in the process of being fully integrated and automated. The main tool required for Integrated Library Management System (ILMS) has been procured. The purchase of SOUL 2.0 software embedded with College Admin Module and NLIST subscription from INFLIBNET Center along with other e-library resources like NDL, *e*-ShodhSindhu and Shodhganga memberships is a step in the right direction for ILMS & Central Library automation.

Student Support and Progression

The College made earnest efforts in ensuring essential assistance, meaningful learning, holistic development and professional progression of students. College has established several mechanisms for *Student Support and Progression* and these are *Career* Guidance Cell, Placement cell, Grievance Redressal Cell, Anti-Ragging Committee, Student Union, Alumni Association etc. Government scholarships provided through the College have benefited on an average nearly 55% of the total enrolled students in last five years. College regularly imparted trainings on soft skills, language & communication skills, life skills including tips on physical fitness, yoga, health & hygiene and computer skills to its students. On an average nearly 37% of total enrolled students were benefited by the guidance for competitive exams and career counseling provided by the College during last five years. The College strictly adhered to the execution of guidelines by statutory / regulatory bodies, zero tolerance on sexual harassment, online / offline submissions of students' grievances and timely redressal of student grievances in a transparent and expeditious manner. The College facilitated the vertical movement of its students from UG level to PG level and recorded a progression of 749 students from UG to PG during last five years. The College also recorded a progression of 67 students from UG level to substantial gainful employment during last five years. The College students participated in many inter-college / district / zonal / state / national / international competitions of cultural activities and sports and collectively won 87 awards during the last five years. The Colleges' Student Union was constituted every year and its office bearers were elected or nominated as per the Government directives. Colleges' NSS, Youth Red Cross, Red Ribbon Club has student members in plenty and they pro-actively participate in the social service, health sensitization and AIDS awareness activities carried out by the College. In addition to above, College has formalized three more student

bodies namely, Kasturba Samuh, Green Army and Aqua Club to extend the Colleges' motto of social / national conciousness, environmental protection and water conservation. The Alumni Association of College has remained obliging & benevolent and contributed liberally towards Colleges' development.

Governance, Leadership and Management

The College under the stewardship of the Principal has developed an organizational structure and culture that not just only succeeded in fulfilling the vision, mission and core values of the institute but also enabled efficacious jurisdiction, participative decision making, academic planning and administrative implementation for successful *Governance, Leadership and Management* in the College. Colleges' core principles of transparency, participation and functional democracy were followed in practice in the matters of financial management, planning human resources, recruitment, training, performance appraisal and leadership. Colleges' administration is much decentralized, lucid and unequivocal with participatory form of management. The Staff Council has its say in several academic and administrative aspects of the College. The major thrust areas of the College have seen improvement because of the well-identified, well-designed and well-executed strategic / perspective plans like teaching-learning, FDP, new academic programmes, infrastructure, research, student employability, co-curricular activities, MoUs, fund mobilization, fund utilization etc. The implementation of e-governance in administration, finance & accounts, student admission & support and examination has only made things much smoother and efficient. A plethora of welfare measures for teaching and non-teaching staff both has strengthened the bonding between College and its staff. Despite the paucity of funds, College tried its best to financially support few of the teaching staff for attending conferences and workshops. College also organized professional development programs for teaching and non-teaching staff both. Some of the faculty members of the College also underwent face-to-face FDPs. The internal performance appraisal of the College staff was accomplished in a non-partisan manner without any fear or favor. Receipts of nearly INR 182 Lakhs were collected by the College from non-government bodies during last five years. The major resources of funds for the College have been funds collected through students' tuition fees, RUSA, Government scholarships, UGC and few philanthropic organizations and individuals. IQAC of the College has been working relentlessly to ensure impeccable quality in all the curricular & co-curricular activities of the College. Institutional review system of the College has been managed well by IQAC through its structured feedback system, deliberation & brain-storming on corrective measures and their implementation.

Institutional Values and Best Practices

The College realizes its social and national responsibilities and prides itself as a valuable institution of higher education for women only. The societal and national issues like Gender equity & sensitivity, Environmental sustainability, Divyangjan friendliness, Inclusiveness, Universal harmony & tolerance, Constitutional obligations, Professional ethics etc have always remained at the forefront of the Colleges' activities. Our institution is a Girls' College which helps in grooming of girl students to be self-reliant, continuous learners, effective communicators, socially responsible and sensitive to gender issues with zero tolerance towards sexual harassment. College undertook many initiatives to promote and inculcate aforementioned values in its students. College has developed a proper waste management system wherein solid, liquid, biomedical and *e*-wastes are adequately managed inside the campus. College is practicing the usage of solar-powered bulbs and 100% lighting requirements are met through LED lights. College treats its water resources judiciously and has put in place the systems for rain water harvesting, borewell recharge, water storage and proper maintenance of overhead water-tanks and pipeline distribution. College has undertaken all the green campus initiatives like automobiles restriction, bicycle use by students and staff, pedestrian friendly roads, plastic free campus and

green landscaping of campus. College has performed an internal green audit of the campus and is also proactively involved in environmental promotion activities outside the campus. College has created a Divyangjan friendly environment inside its building by providing ramps with rails, special washroom, display boards, wheelchair, human assistance, reader and scribe facilities. College organizes various activities to promote harmony towards communal, regional, linguistic, socio-economic diversities. College also conducts several programs to sensitize the students and staff towards Constitutional duties & responsibilities. Colleges' formal Code of Conduct for students, teachers, Principal & non-teaching staff has been introduced by IQAC to streamline the professional ethics of all the stakeholders. The two Best Practices of the College are student-centric and revolves around the Financial support and Entrepreneurial trainings to students. The Institutional Distinctiveness of the College emphasizes on the special services extended by the students and staff of the College towards humankind.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DR. W.W. PATANKAR GIRLS' PG COLLEGE, DURG (C.G.)
Address	Govt. Dr. W.W. Patankar Girls PG College, Near Kendriya Vidyalaya, Jail Road, Durg, Chhattisgarh, 491001.
City	DURG
State	Chhattisgarh
Pin	491001
Website	www.govtgirlspgcollegedurg.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sushil Chandra Tiwari	0788-2323773	9424110784	0788-2212207	govtgirlspgcollege@gmail.com
IQAC / CIQA coordinator	Amita Sehgal	0788-2210738	9425211964	0788-2282509	amitasehgal21@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	15-09-1982

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Hemchand Yadav University Durg	View Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-04-1986	View Document
12B of UGC	23-04-1986	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Govt. Dr. W.W. Patankar Girls PG College, Near Kendriya Vidyalaya, Jail Road, Durg, Chhattisgarh, 491001.	Urban	10	6243.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	HSC	English + Hindi	650	619
UG	BA,Arts	36	HSC	English + Hindi	400	223
UG	BSc,Science	36	HSC	English + Hindi	300	162
UG	BSc,Science	36	HSC	English + Hindi	540	372
UG	BSc,Home Science	36	HSC	English + Hindi	180	135
UG	BCom,Commerce	36	HSC	English + Hindi	1110	876
PG	MA,Home Science	24	B.Sc.Home Science B.A.Home Science	English + Hindi	40	6
PG	MSc,Home Science	24	B.Sc.Home Science	English + Hindi	40	27
PG	MCom,Commerce	24	B.Com.	English + Hindi	160	151
PG	MSc,Mathematics	24	B.Sc.Maths.	English + Hindi	40	36

PG	MSc,Physics	24	B.Sc.Maths.	English + Hindi	40	20
PG	MSc,Chemistry	24	B.Sc.Maths. B.Sc.Bio.	English + Hindi	20	18
PG	MSc,Botany	24	B.Sc.Bio.	English + Hindi	30	29
PG	MSc,Zoology	24	B.Sc.Bio.	English + Hindi	40	20
PG	MA,Sociology	24	Any Graduation	English + Hindi	60	17
PG	MA,Economics	24	Any Graduation	English + Hindi	60	26
PG	MA,Geography	24	Any Graduation	English + Hindi	30	17
PG	MA,Hindi	24	Any Graduation	Hindi	60	30
PG	MA,English	24	Any Graduation	English	60	21
PG	MA,Political Science	24	Any Graduation	English + Hindi	60	22
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Any Graduation	English + Hindi	50	30
Doctoral (Ph.D)	PhD or DPhil,Home Science	48	M.Sc.Home Science M.A.Home Science	English + Hindi	8	5
Doctoral (Ph.D)	PhD or DPhil,Hindi	48	M.Sc.Home Science M.A.Home Science	English + Hindi	4	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10				0				30
Recruited	3	4	0	7	0	0	0	0	5	18	0	23
Yet to Recruit				3				0				7
Sanctioned by the Management/Society or Other Authorized Bodies				3				0				22
Recruited	2	0	0	2	0	0	0	0	2	20	0	22
Yet to Recruit				1				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	9	3	0	12
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	10	3	0	13
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				14
Recruited	6	2	0	8
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	4	0	0	0	0	4	16	0	27
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	2	0	2

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	0	0	0	0	2	0	4
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	1	17	0	18

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	2	5	0	7

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	1	0	0	0	1
	Female	6	0	0	0	6
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	30	0	0	0	30
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	440	0	0	0	440
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	2446	0	0	0	2446
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	234	259	292	327
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	263	268	331	347
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	808	952	1135	1403
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	850	652	643	644
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	108	58	175	195
	Others	0	0	0	0
Total		2263	2189	2576	2916

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
507	507	487	477	453

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
21	21	20	19	18

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2916	2576	2189	2263	2061

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
858	748	737	661	640

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
862	707	637	652	622

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
54	52	52	49	46

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
54	52	52	49	46

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 24

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
72.04632	153.95432	163.90758	70.11875	107.75177

4.3

Number of Computers

Response: 72

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Dr. W .W. Patankar Girls' PG College is currently having the following mechanisms for effective delivery of curriculum:-

- At the very beginning of the academic session, the College arrange for the Staff Council meetings regarding the discussions about the academic calendar, time table, teaching process and other activities that are to be scheduled during the session.
- A well elaborated weekly routine / schedule / time table is made for each year / semester and is provided to both UG and PG classes by the Time Table Committee. Hence, all the theory and practical classes are held according to the time table throughout the session.
- Every month several meetings are arranged within each department of the College to discuss about the topics of the syllabus as well as the other academic activities which are to be accomplished during that month.
- In every department, at the very beginning of the session, the different Courses / Papers contained in a Programme are allocated amongst the teachers according to their subject matter expertise.
- College has an established Central Library equipped with ILMS & NLIST facilities for both the teachers and students. Besides this, every PG Department has its own departmental library which are stocked with a number of Text / Reference books. Along with this, the College possess paid subscription / *e*-subscription to a number of Journals / *e*-Journals and online learning resources of Science, Arts, Commerce and Home Science.
- For the effective delivery of the curriculum and for better learning & understanding of students, various classroom teaching tools & techniques are adopted by the teachers, which are mentioned below:-

1. Use of Chalk and Greenboard method.
2. Use of scientific models and charts.
3. Use of ICT based tools like LCD projectors, SmartBoard.
4. Meticulously written / printed notes provided to the students.
5. Interactive sessions & Group Discussions amongst the students and the teachers after the Lectures for better comprehension of topics.
6. PowerPoint presentations of project works and dissertations by students.
7. Engaging students in Classroom teaching and seminar talks on regular basis to help them having grasp on topics and overcome stage fear.
8. Guest lectures, seminars, workshops and special lectures by subject matter experts are also conducted.
9. Field visits, educational tours and trips, visit to different labs / factories etc. are also arranged and carried out by the departments with the objective of providing professional exposure to the students.

10. Regular class tests, quarterly, half yearly and model examinations along with internal assessments as well as vacation assignments are conducted as per the academic calendar of the College.
11. Remedial classes are conducted on a regular basis for slow learning students to help them in clearing their doubts regarding the topics and keeping them abreast with rest of the class.

Every department of the College keeps the record of all its students regarding their academic performances during the whole session.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- An academic year starts in the month of July every year and ends in the month of June of the succeeding year.
- Academic calendar of the session starts with admission process of UG & PG classes for which advertisements through proper channels and transparency in the admission process is followed. Date of issue of admission forms and their submission is decided, declared and notified through newspapers, Colleges' website and also displayed on the notice boards. Admissions to both UG and PG classes are provided on the basis of merit and Government's reservation policy for SC/ST/OBC students.
- Class wise teaching time table is displayed on the notice board of the College.
- Month wise teaching plan is prepared for each Course / Paper of all the UG & PG classes.
- New session for UG Part-I classes as well as for PG I sem. classes starts from first week of July. UG classes operate on annual basis while PG classes are divided into two Semesters per Academic year according to the University rules.
- For timely completion of syllabus, Guest Lecturers and Contractual Teachers are appointed by the College.
- Induction and Orientation programs are organized by Colleges' IQAC for new comers as an essential part of the post-admission process. The freshers are made acquainted with the College and University norms and regulations. The main curriculum and awareness about extra-curricular and co-curricular activities is also conveyed to the students.
- Internal assessments for PG classes starts in the month of September every year. The conduction of internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in semester exams. Model exams for the UG classes are also conducted in the month of January for preparing the students for the annual exams and the marks obtained are added to the final scores in annual exams.
- Youth festival is celebrated in the month of November. The active participation of the students in the youth festivals sensitizes them about their traditional and cultural values.
- Extracurricular and co-curricular activities are conducted in the month of December which includes those activities that help in grooming the personality and cultural aspects of the students.

- In order to provide better education to students the College arrange for short-term courses, workshops and entrepreneurial training sessions that enable students to invest their interests and hobbies in the right direction and work on almost every aspect of their personality development.
- Annual cultural programs, Annual Sports and Annual Day are organized in the month of December or January every year. The participation of the students in these events gives them the opportunity to express themselves through their talents and interests.
- Several workshops and seminars are organized from time to time for the students. This supports the main curriculum and provides better training and technological information to the students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	1	1	1

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 5.74

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
314	197	150	50	25

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

27-04-2021 03:56:37

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Curriculum relevant to Professional Ethics:

- M.Com.II Semester Paper-X: Unit-IV, FEMA Act 1999.
- M.Com.I Semester Paper-V: Unit-VI, Companies Act 1956, SESI Act 1992.

Curriculum relevant to Gender Issues:

- M.A.III Semester Economics-Paper-I: Unit-I, Gender Development.
- M.A.III Semester Economics-Paper–V: Unit-V, Women Empowerment.
- M.A.I Semester Geography-Paper-II: Unit-V, Chhattisgarh Culture Features.
- M.A.III Semester Geography-Paper-XI: Unit-III, Population composition.
- M.A.III Semester Sociology-Paper–XII: Unit-II, Basis of social movement of women.
- M.A.II Semester Sociology-Paper–VIII: Unit-V, Gender Discrimination.
- B.A.II Sociology-Paper-I: Unit-II, Women and Minorities.
- B.A.III Psychology-Paper-II: Unit-IV, Development of morality.
- B.A.II Psychology-Paper-I: Unit-V, Social, Gender discrimination.
- B.Sc.(H.Sc.)-I Paper–VI: Unit-II, Empowerment of Women, Unit-IV, Gender issues.
- B.Sc.(H.Sc.)-I Paper-V: Unit-V, Gender Analysis.

Curriculum relevant to Human Values and Rights:

- M.A.IV Semester Economics-Paper–IV: Unit- IV, Economics of Education.
- M.A.II Semester Economics-Paper–I: Unit- V, Welfare Economics.
- M.A.IV Semester Geography-Paper–IX: Unit-III, Social Well Being Meaning.
- B.A.III Pol.Science-Paper-I: Unit-V, Human Values.
- M.Com.II Semester Paper-X: Unit-II, MRTP Act 1969.
- B.Com.I Paper–II: Unit-V, Human Values
- B.A.II Psychology-Paper-I: Unit-II & V Pro-social behavior, Child labor.
- B.A.II Psychology-Paper-II: Unit-IV, Value testing.
- B.A.III Psychology-Paper-II: Unit-I & II, Human Development.
- B.Sc.(H.Sc.)-I Paper–VI: Unit-I, Contemporary Society.

Curriculum relevant to Environment and Sustainability:

- M.A.III Semester Economics-Paper–IV: All Units.
- M.A.IV Semester Geography-Paper–XVIII: All Units.
- M.A.II Semester Geography-Paper–VII: Unit-III & IV, Marine-Biological Environment.
- M.A.II Semester Geography-Paper–VI: Unit-IV, Sustainable Development of resources.
- M.A.I Semester Geography-Paper–II: Unit- II & IV, Atmosphere & Climate change.
- B.A.III Geography-Paper-I: Unit-IV & V, Environment.
- B.A.III Pol.Science-Paper-I: Unit-V, Environment.
- M.Sc.IV Semester Chemistry-Paper-IV: Unit I & II, Air Pollution & Soil Pollution.

- B.Sc.III Zoology-Paper-I: Unit – I, II, Ecology & Environment Biology.
- M.Sc.III Semester Zoology-Paper-III: All Units.
- M.Sc.IV Semester Botany-Paper-II: Unit-I, II & IV, Climate, Pollution, Strategies.
- M.Sc.III Semester Botany- Paper-II: All Units.
- B.Sc.III Botany-Paper II: Unit-II & III, Ecosystem.
- B.A.II Psychology-Paper-I: Unit- V, Social, Culture population.
- B.A.II Psychology-Paper-II: Unit- IV Social Culture Factor.
- B.A.I Psychology-Paper-I: Unit- I, Cross–culture Perspective.
- B.Sc.(H.Sc.)-I Paper-II: Unit-IV&V, Ecology, Environment & Energy
- B.A.(H.Sc.)-I Paper–I: Unit-V, Environmental & Industrial hygiene.
- B.Sc.I, B.A.I, B.Com.I, B.Sc.(H.Sc.)-I: Environmental Studies (All Units).

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.23

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
17	17	17	14	14

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year

Response: 4.84

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 141

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 87.6

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1280	1123	1041	1092	956

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1480	1290	1270	1139	1104

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
858	748	737	661	640

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

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2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

There is a well organized system for assessing the intelligence level of the students after their admission in the College. The planning of the academic session is based on the needs and requirements of the students, undertaking every measure to take individual disparity into consideration. The College conducts meticulously planned sessions to recognize differential students i.e. advanced learners and slow learners. The orientation and counseling sessions at the time of admission develops a congenial environment for teaching learning process. Teachers evaluate the academic performance and learning outcomes of the students at regular intervals through individual class responses, group discussions, presentations by the students, observing the students during laboratory practicals, performances during unit tests and previous exams results. This helps the teachers in differentiating between advanced and slow learners. For optimal teaching, different strategies are planned for two different groups of students.

Course / Paper wise special classes are arranged for slow learners to develop their basic concepts. Coaching classes are organized for English Language proficiency of the students. Also remedial classes are organized for slow learners to help them recall the taught contents of syllabus during regular classes.

Advanced Learners are provided with additional books from both Central as well as Department Libraries as per their requirement in order to facilitate them with more number of books to enhance their knowledge of subject.

Special coaching classes for preparation of PSC, Banking & other competitive exams are organized for advanced learners to facilitate them to explore & identify their potential and to study beyond the requirements of the syllabus.

Advanced learners are provided training to make them aware of the avenues available after they pass out. Also, they are encouraged to take up internship stints during the semester breaks. M.Sc. Food & Nutrition students are mandated to take up 4-6 weeks internships at various hospitals of Durg, Bhilai & Raipur during semester break.

Students are motivated and opportunities are provided to them to gain experience through Industrial visits, Educational trips, Seminars, Guest lectures and Workshops for overall development of their skill set.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 54:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College is indeed a student centric teaching institution because the College designs activities, teaching strategies and evaluation methods focusing students as integral & active participants of teaching learning process.

The major student-centric methods employed in the College are mentioned below:

- The College organizes Group discussions, Debates, Laboratory practicals, educational excursion tours, industrial visits, internships and other competitions like quiz, poster/paper presentations, live viewing of Legislative Assembly proceedings during Question Hour for overall exposure & development of students.

- The College provides well equipped laboratories for all the practical based subjects. Besides well-equipped science laboratories of Physics, Chemistry, Zoology, Botany, Microbiology and Home Science laboratories of Nutrition, Biochemistry & Textile, the College possess well-furnished performing art studios for Dance, Music and Drawing & Painting also. The departments of Geography and Psychology also have full-fledged laboratories.

- To familiarize students with research, they are assigned relevant topics to accomplish project works under the supervision of experienced faculty members.

- In addition to the regular academic curriculum, special coaching classes for PSC / Banking / English language and personality development sessions are also conducted regularly by the College.

- The PG students of Food & Nutrition are mandated to undertake internships of 4-6 weeks in Dietetics department of various hospitals in Durg, Bhilai & Raipur. This also facilitates their scope of pursuing a professional career in the same area.

- Excursion tours, Field work and Industrial visits are arranged regularly by various departments to enhance the exposure and experiential learning of students.

- To enhance the skill set of the students, various Workshops and Trainings are organized by the IQAC & Skill Development Cell of the College.

- Women Cell of the College organizes various sessions for learning Self defense, Disaster management, Legal rights and Traffic rules, thus enhancing the social skills of the students.

- Students are also trained in Beauty tips, Hair styling and Mehndi (Henna) art. This is majorly done to enhance their aesthetic sense of personal grooming.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The College promotes, supports and facilitates the use of ICT based tools enabling better, enhanced and effective teaching-learning process for the benefit of students. The College encourages and mandates its teaching staff to use ICT enabled tools for effective teaching in the classroom. The teaching staff at Colleges' behest is advised and insisted upon to learn the use of ICT tools like Internet, Smartphones, PC Tablets, PC Laptops, PC Desktop, LCD Projectors, Smart Board, Emailing attachments, WhatsApp etc for sharing lecture notes, study material, tutorial videos, web links of e-articles, e-books, e-journals etc with the students. The ICT based facilities provided to the students by the College are:

1. Openly accessible free Wi-Fi with high speed 4G internet available to all the Smartphone / tablet / laptop / desktop users in all the classrooms, labs, library, common room, staff room, canteen, sitting lounges, cycle stand, car stand etc. with five hot-spots strategically placed to cover every nook & corner of the College building.
2. LCD Projectors with fixed / foldable screens available in all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Seminar Hall; Smart Classroom with Smart Board. Apart from these, an additional classroom (Room No. 12) also has LCD projector facility for common use.
3. Desktop Computers with high speed internet Wi-Fi connectivity and printing facility available in all the HoD cabins of all the departments; all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab), Home Science (Textile lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Computer Lab of PGDCA department with 30 desktop computers; Central Library; Sports Room; Staff Room; Two Office Rooms; Students' Help Desk; Control Room; IQAC Room; Principals' Cabin.
4. A PC Laptop for common use for various PowerPoint presentations in the College.
5. Every Teacher in the College is well-versed in the use of either Smartphone or PC Tablet or PC Laptop or PC Desktop to perform e-teaching as and when required.
6. Every Teacher in the College is well-versed in digitally disbursing class notes, lecture notes, power-point presentations, study material, e-books, e-articles, tutorial YouTube Videos from authentic and trusted online resources via WhatsApp or Email to students.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 73:1

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 129.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 56.55

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
31	31	27	27	27

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.76

2.4.3.1 **Total experience of full-time teachers**

Response: 527

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

All internal assessments that are arranged by the College like class tests, home assignments, internal exams and model exams are intimated in advance to the students. The results obtained by the students in these internal examinations are also conveyed to students on request or enquiry.

- According to the University's academic calendar, College organizes the class tests, home assignments, internal exams and model exams.
- The Internal Examination Committee displays the schedule of internal exams on notice board. The signatures of the students are taken at the time of internal exams.
- The students are provided with the corrected answer sheets by the relevant subjects' teacher. The doubts and queries of the students are clarified by the examiner.
- This information is given to the parents during parent-teacher meetings.
- The names of the meritorious students of every year are displayed on the College notice board.

These students are awarded during the Annual functions which motivates all the other students to improve their performance.

- The Examination Committee of the College manages the frequency & mode of internal assessments. The committee also maintains the transparency in internal assessment mechanism and also manage the internal assessment related grievances of the students, if any.
- Examination procedure – College completely adopts University's examination procedure. In UG programmes, annual examination pattern is adopted. Model exams are arranged in the month of December / January and 10 % of the marks obtained in this exam are added to the final scores obtained in annual exams.
- At PG level, College has semester system in which there is an internal assessment of 20 marks which is comprised of written tests and assignment topic presentations. Main theory paper in the semester exam consists of 80 marks.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Indeed the internal/external examinations related grievances are completely transparent, time bound and efficient because all the internal examinations are conducted adhering to the norms and regulations of Hemchand Yadav University, Durg. Colleges' Internal Assessment Committee chaired by the Principal assures the effective implementation of the evaluation method.

1. Orientation sessions are conducted by IQAC to familiarize students to the examination patterns and internal & external examinations.
2. Question papers for internal examinations are prepared very confidentially by the subject teacher and the time table for internal examination are prepared by the College committee and notified on the notice board at least one week before the commencement of examination.
3. Internal examinations are conducted in a fair manner. The invigilators are directed to record the attendance at the time of examination.
4. The answer sheets are evaluated with utmost care and confidentiality.
5. After evaluating the answer sheets, teachers give special attention to those students who scored less marks and then remedial classes are organized to help and solve their problems.
6. Grievances of students with regards to the internal exam is addressed by the subject teacher and HOD at the department level.
7. Colleges' Internal Assessment Committee address to student's any grievance regarding evaluation for objective and effective redressal at College level.
8. Principal and Exam Superintendent ensure the smooth and transparent conduct of university examinations (external examinations).
9. For university examinations, flying squad constituted by the university make surprise checks in the

examination hall to prevent malpractices during examinations.

10. Student's grievance regarding main annual exams or semester exams (external exams) conducted by University is addressed as per the university's rules and regulations.

11. The students are readily permitted to apply for re-totaling of marks and also revaluation.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Students and teachers are thoroughly updated about the programme and course outcomes through Colleges' website. Each and every programme offered by the College is displayed on the website and admission booklet. After completion of the admission process, the syllabus and curriculum are provided to the students.

- The concerned departments take initiative to clearly communicate the syllabus, timetable and curriculum of the particular discipline to the students after their admission.
- With reference to the curriculum and syllabus, the programme and course outcomes are also discussed in the students' Orientation meetings. This would help the students to get a sense of the scope of concerned discipline concerned and the possibilities for further studies including research. All this is done after a series of meetings and consultations at the department and college level.
- The syllabus is allocated to individual teachers who remain in-charge of monitoring programme and course outcomes via the conduct of internal tests, seminar and other methods including project field visits etc**.**
- Departments of Home Science and Hindi are recognized Research Centre of Hemchand Yadav University for PhD programmes. The PhD Committee of this Research Centre monitors the conduct of the PhD programmes in the field of Home Science.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The college has designed the teaching, learning and assessment strategies in such a way so as to give enough weightage to each of the specific learning outcomes. Provision of a favorable learning environment, proper implication of curriculum and effective evaluation system ensures the attainment of the specified learning outcomes. The college collects data on students' learning outcomes in different ways mentioned below:

1. Comprehensive student feedback in prescribed format.
2. Seminar presentations and classroom group discussions.
3. Surprise tests.
4. Continuous tests.
5. University examination results.
6. Involvement in curricular and extracurricular activities.
7. Performance in practical classes and field trips.
8. Involvement in completing UG & PG assignments.
9. Paper presentations of PG students.
10. Participation of student in exhibition conducted in college.
11. Paper presentation of research scholars in national and international seminars.

- The examination results and feedback reports are analyzed by the IQAC and steps for improvement are planned accordingly.
- The Department of Sports keenly observes the performance of students in sports.
- Performance of students in extracurricular activities is observed by the College Student Union and the teachers in-charge of various clubs.
- IQAC & Staff council both discuss the findings of the feedback of stake holders and accordingly prepare plan of action for subsequent year.
- The department level activities like internal assessments, remedial classes, seminars, projects and academic discussions are reviewed by the department level monitoring committee.
- Annual results of the University exams have recorded excellent performance of the College students who occupy the merit position in the university almost every year.
- The departments track the number of students who successfully pass the academic programme and gain employment or progress further for higher studies.
- Continuous assessment provides feedback for the efficacy of the teaching –learning process and learning outcomes of each course.
- The Principal and IQAC members monitor the academic/research activities of every department.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 95.15

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
846	658	628	597	587

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
862	707	637	652	622

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.42

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 3

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	3	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 24.07

3.1.2.1 **Number of teachers recognized as research guides**

Response: 13

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.11

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

3.1.3.2 Number of departments offering academic programes

2018-19	2017-18	2016-17	2015-16	2014-15
18	18	18	18	18

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- The spacious class rooms and smart-rooms are well established for conduction of class-room/internal seminars, group discussions and awareness programs that enable not only the students, but also the faculty for exchange of views and innovative ideas.
- The well set laboratories are the best centers for transfer of knowledge through technology- savvy practical.
- Govt. Dr. W.W. Patankar Girls' P.G. College is the only college in the Durg district of Chhattisgarh state to have the unit of Performing Arts, including the Department of Dance, Music and Fine Arts, that imparts knowledge of folk, culture and creativity in the students.
- The Department of Physical Education contributes not only in the physical fitness of the girls but also train their minds with attitude of team spirit and humanity.
- The Central Library loaded with a variety of books, journals and magazines, and also the Computer-lab with latest soft-wares and Wi-Fi facilities help the students to update their knowledge with the latest information.
- The field in vicinity and the garden beds are the easy source in imparting knowledge about flora and fauna, also including herbs and medicinal plants.
- The club activities conducted by the Dept. of Zoology motivates the students to take care of the plants and animals around, study biodiversity and maintain the Ecosystem. Water conservation and its importance is encouraged through the activities of Aqua club.
- Special awareness programs, sessions and coaching are usually conducted by Career Guidance &

Placement cell which help the students to move onto a right direction with regards to their careers.
- Medical and Mental / Psychological Counseling centre strives to fight the depression and anxiety of the students.
- Entrepreneurship and Skill development programs/workshops help to provide knowledge about the self-earning establishments along with the implementation of skills, such as cooking, beauty tips, flower decoration, textile designing, food preservation etc.
- NSS functions with many activities that cultivate the spirit of social services.
- MOUs with many industries, soil and water analysis centers, CITCON and pathology labs and other educational institutes help the students maintain proximity with latest technologies and their applications.
- Students are encouraged to share the information about their respective or related subjects through newspaper and magazine cuttings, displayed on the display or notice boards.

File Description	Document
Upload any additional information	[View Document]()
Paste link for additional information	[View Document]()

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 11

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	1	1

File Description	Document
Report of the event	[View Document]()
List of workshops/seminars during last 5 years	[View Document]()
Any additional information	[View Document]()

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 4.8

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 24

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	
URL to the research page on HEI website	

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	
Any additional information	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.71

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
11	9	10	5	1

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has taken a number of measures to associate itself with neighbuorhood community through the extension activities in terms of sensitizing students to social issues and holistic development.

In the last five years, the college has contributed a lot in the social welfare and awareness of the students through many activities of NSS, YRC and Women Empowerment cell. The various departments like Science, Home Science, Arts and Commerce, and Performing arts too implement such activities.

The students are encouraged to participate and also extend their services through YRC. Various camps such as General Health check-up camps, Blood donation camps, AIDS and Dengue awareness camps etc. are being organized from time-to-time. Visits to Old Age Homes and Sneh Sampada Vidyalaya is a regular practice by the college staff and students. The problems related to anxiety, memory, lack of confidence and family conflicts is resolved through Mental Health and Psychological counseling. Other training programmes and awareness sessions important for the holistic development of the students are also organized focusing the issues of Health Education, Stress Management and Disaster Management.

NSS activities make the students aware about their social responsibilities towards, family, society and Nation. Plantation, Yoga, Voter Awareness, Traffic rules and protection are yet other activities that contribute in student's welfare.

Various Workshops are being organized for soft-skill development in students and Entrepreneurship skills that enable the students to learn and earn on their own, along with the awareness about the funds sanctioned by government sectors in this direction.

Seminars and workshops conducted by the career Guidance & Placement Cell provides guidance to the students to opt the right career. Pre-placement and interview facing sessions and free coaching for various competitive exams is of great help. Campus-drives for placements from private sectors is quite motivational.

Special hands-on training and Workshops conducted by Science and Home Science departments help the students to update themselves with latest technologies, information and research methodologies.

Women Cell Activities Weblink: https://www.govtgirlspgcollegedurg.com/events/generate10.pdf

NSS Activities Weblink: https://www.govtgirlspgcollegedurg.com/NSS.aspx

YRC Activities Weblink: https://www.govtgirlspgcollegedurg.com/Redcross.aspx

Entrpreneurship Activities Weblink: https://www.govtgirlspgcollegedurg.com/Initiatives.aspx?pname=Entrepreneur

Placement Cell Activities Weblink: https://www.govtgirlspgcollegedurg.com/placement.aspx?title=MYSY%20Scheme

Career Guidance Activities Weblink: https://www.govtgirlspgcollegedurg.com/newsData/Report97.pdf

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 214

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
64	76	37	36	1

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 43.01

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1386	1264	1264	1264	100

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)
Any additional information	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 47

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
16	10	5	7	9

File Description	Document
e-copies of related Document	[View Document](#)
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)
Any additional information	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 12

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
05	04	03	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College geographically located at 21.1101°N, 81.1733°E is surely well endowed with ample fresh air, sunlight, greenery, pedestrian friendly roads, soil with high water absorbing capacity and a peaceful environment conducive to teaching and learning. The College campus has a land area of 10 acres with a total built-up space of 6243.6 Sq.mts. The College building is judiciously designed with infrastructure facilities comprising of spacious and well-ventilated classrooms and corridors with terra cotta flooring. Classrooms are well-equipped with LED lights, fans, dust-free green boards, LCD projectors with fixed/foldable screens and comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The Wi-Fi enabled College campus keeps the students connected and updated to global happenings. The College has a battery of 72 PC Desktops distributed among various departments all connected to high speed 4G internet.

The College has well equipped Science Laboratories each in the departments of Chemistry, Physics, Zoology, Botany, Microbiology and Home Science (Food & Nutrition, Biochemistry and Textile) wherein the students learn the experimental part of their courses. The instrument / equipment facilities available in different science laboratories are listed beneath.

Physics Laboratory	Theorems, Telescope, Microscope, Polarimeter, Spectrometer, Microprocessor, Unipolar & Bipolar Transistors, Photoelectronic devices, Amplifiers, Oscillators, Modulators, C.R.O., Digital Electronic Apparatus.
Chemistry Laboratory	UV-Visible Spectrophotometer, pH meter, Flame Photometer, Conductometer, Polarimeter, Refractometer, Turbidity meter, Colorimeter.
Zoology Laboratory	Electrophoresis, Rotary Microtome, Microscopes, Digital Photo colorimeter, Hemoglobinometer, pH meter.
Botany Laboratory	Microscopes, Cooling centrifuge, Turbidity Meter, Fridge, Binocular Microscope, Microtome.
Microbiology Laboratory	Turbidity meter, Incubator, Hot air oven, Laminar Air Flow, Colony Counter, UV Spectrophotometer, BOD Incubator.
Home Science Laboratories	Microwave, Utensils, Gas stoves, Modular Chimney, Hot air oven, Microscopes, Incubator, Hemoglobinometers, Cytometer, Centrifuge, Colorimeter, Stitching Tables, Automatic Sewing Machines.

The College has well equipped Art Studios each in the departments of Music, Dance and Drawing wherein the students learn the practical nuances of their art form. The instrument facilities available in different art studios are:

Music	Taanpura, Tabla, Guitar, Harmonium, Sitar, Electronic-Taanpura.
Dance	Harmonium, Mridangam, Ghungaroo, Tatakadi, Natuvangam.
Drawing	Drawing Board, Paint Brush, Wooden Easel Stand & Board.

The College has two well equipped Art Laboratories each in the departments of Geography and Psychology with following equipment facilities.

Geography	Prismatic Compass, Toposheet, Weather Map, Arrow, Ranging Rod, Dumpy Level, Theodolite, Globe.
Psychology	Memory Drum, Tachistoscope, Galton Bar, Stopwatch, Mc Douggal Disc, Mirror Drawing Apparatus.

The College has one well equipped Computer Laboratory in the department of PGDCA wherein the students learn the computer programming. The Dept. of PGDCA has 30-35 PC Desktops available for use.

The College has one Smart Classroom equipped with SmartBoard & SmartSolutions Software to be used for PowerPoint and audio-video presentations. The College also has one Seminar Hall with seating capacity of 200 and well equipped with SmartBoard, LCD Projector and Microphone & Sound system for addressing to a larger number of audience.

The Health Center of the College has been organizing regular medical camps and counseling sessions by professional Doctors and Psychologists for improving the physical health and mental well-being of students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College administration has major plans to ramp up the infrastructure facilities for cultural activities, sports, games (indoor & outdoor), gymnasium and yoga. Colleges' departments of Dance, Music and Drawing have always brought pride to the institution by winning accolades in cultural activities competitions. The Sportswomen of the College have always elevated the institution's position at State, National and International level Sports Meets & Tournaments. The departments of Music, Dance, Drawing and Sports have performed exceptionally well by collectively winning 87 national and international awards for the College during last 5 years and the College administration is determined to provide excellent infrastructural facilities to them.

The cultural activities of the College are supervised by the departments of Dance, Music and Drawing. College students have been regularly and enthusiastically participating in various cultural activities at the zonal and inter-zonal youth festivals and have brought laurels in dance, music, drawing & painting and drama competitions. The College too organizes several cultural activities like *Desi Day*, *Maati Shilp*, *Garba* dance and Annual Dance / Singing / Drawing / Sculpting / Cooking / Bridal-ornamentation competitions to encourage girl students for participation in large numbers. College's main Central Courtyard with an area of approx. 4000 sq.ft. is equipped with an open stage (30ft.x20ft.) and can accommodate 500-750 students while the adjoining corridors surrounding the Central Courtyard serves as the gallery to accommodate another set of 500-750 students. The Central Courtyard is canopied and used for all the activities and gatherings related to Music / Dance like *Desi Day* and National celebrations like International Day of Yoga, Independence Day, Republic Day held in the College. College has one more Courtyard with an area of approx. 2500 sq.ft. and is used for all the activities and gatherings related to sculpting, drawing & painting like *Maati Shilp.* The Seminar Hall with seating capacity of 200-250 is used for indoor cultural activities like Drama and Singing.

The College has a standard size Play Field developed by the funds recieved from UGC. College has a sanctioned post of a Sports Officer and the incumbent Sports Officer facilitates & provides coaching to the girl students and sportswomen of College to participate and perform at University / District / State / Zonal / National / International Sports Meets & Tournaments. The College facilitates the girl students to zealously participate in various sports because the department of Sports has all the requisite sports equipments and gears for various outdoor games like Athletics (Shot-put, Discus / Javelin / Hammer throw, Sprints, Jumps, Swimming), Cricket, Hockey, Basketball, Volleyball, Kabaddi, Kho-Kho, Handball, Netball, Softball, Ball badminton and various indoor games like Table tennis, Chess, Carrom, Boxing, Judo, Wrestling, Badminton.

College administration has concrete plans to open a full-fledged Gymnasium and Yoga Hall inside the campus. The International Day of Yoga is celebrated every year on 21st June with Staff and Students performing *Yog Asnas* under the supervision of a certified Yoga Trainer in the Central Courtyard.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 24

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 49.9

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
38.35	68.75	143.02	17.3	42.78

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library automation is a continuous process and this has been in continuum in the Colleges' Central Library. At present, the Central library management system has been partially / semi-integrated and is in the process of being fully integrated and automated by the end of 2020. The main tool required for Integrated Library Management System (ILMS) has been procured. The purchase of SOUL 2.0 software embedded with College Admin Module for Rs.80,000/- and NLIST subscription from INFLIBNET Center

along with other e-library resources like NDL, e-ShodhSindhu and Shodhganga memberships is a step in the right direction for ILMS & Central Library automation.

Works are in the pipeline to manage Central library's internal and external resources like human resources, materials, financial resources and assets (tangible). The ILMS is under the process of being employed in the Central library so that the routine tasks like acquisition, cataloguing and circulation are consolidated and simplified into different modules for facilitating collection and automation of services. A centralized database is being developed so that the library services can be streamlined and a uniform digital system is maintained to enable easy accessibility to staff and students.

 As of now, the databases of all the Teaching Faculty members, all the Students of UG final year, Stock entry of all the new arrivals in the Central Library are operational and being used under SOUL 2.0. The database for books issued and returned is also operational and maintained via SOUL 2.0. The Online Public Access Catalogue (OPAC) module of SOUL 2.0 is operational and being used by the Library Staff members to provide information on the status of any book catalogued in the Central Library.

In addition to the above, the Central Library also follows the practice of data entry into MS Excel files of all the activities and services like Stock entries, Binding, Cataloguing, Book issue / return, Weeding, Writing-off, Book-bank facility, Special service of additional books issue etc.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-

journals during the last five years (INR in Lakhs)

Response: 3.67

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
7.12	3.44	2.26	2.03	3.48

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 2.19

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 65

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College promotes supports and facilitates the use of ICT based tools enabling better, enhanced and effective teaching-learning process for the benefit of students. The College encourages and mandates its teaching staff to use ICT enabled tools for effective teaching in the classroom. The teaching staff at Colleges' behest is advised and insisted upon to learn the use of ICT tools like Internet, Smartphones, PC Tablets, PC Laptops, PC Desktop, LCD Projectors, Smart Board, Emailing attachments, WhatsApp etc for

sharing lecture notes, study material, tutorial videos, web links of e-articles, e-books, e-journals etc with the students. The ICT based facilities provided to the students by the College are:

1. Openly accessible free Wi-Fi with high speed internet available to all the Smartphone / tablet / laptop / desktop users in all the classrooms, labs, library, common room, staff room, canteen, sitting lounges, cycle stand, car stand etc. with five hot-spots strategically placed to cover every nook & corner of the College campus.
2. LCD Projectors with fixed / foldable screens available in all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Seminar Hall; Smart Classroom with Smart Board. Apart from these, an additional classroom (Room No. 12) also has LCD projector facility for common use.
3. Desktop Computers with high speed internet Wi-Fi connectivity and printing facility available in all the HoD cabins of all the departments; all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab), Home Science (Textile lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Computer Lab of PGDCA department with 30 desktop computers; Central Library; Sports Room; Staff Room; Two Office Rooms; Students' Help Desk; Control Room; IQAC Room; Principals' Cabin.
4. A PC Laptop for common use for various PowerPoint presentations in the College.
5. Every Teacher in the College is well-versed in the use of either Smartphone or PC Tablet or PC Laptop or PC Desktop to perform e-teaching as and when required.
6. Every Teacher in the College is well-versed in digitally disbursing class notes, lecture notes, power-point presentations, study material, e-books, e-articles, tutorial YouTube Videos from authentic and trusted online resources via WhatsApp or Email to students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 41:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 12.8

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
4.15	26.33	45.30	4.60	7.50

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College administration ascertains that proper procedures through proper channels are followed under established systems of College for the maintenance and utilization of physical, academic and support facilities. The College has established several committees for decision taking, scrutinizing and recommending of various proposals / tenders pertaining to expenditure on augmentation and maintenance of infrastructural facilities in the College. The relevant College committees also perform internal audits to ensure that proper utilization of funds has taken place for infrastructural enhancement and maintenance.

The yearly budget of the College is planned with the support of Principal, Committee Heads, Administrative Staff, and Head Accountant. Regular meetings at timely intervals are organized to present complete details of budget allocation and expenditure for various academic, physical and support facilities.

All the academic, administrative and financial matters are decided through consensus with final approval from the Principal.

Our College has a Finance Committee consisting of Principal, Vice-Principal, Heads of all departments and Head Accountant. The College adopts formal strategies to ensure complete transparency in financial management. Proper procedures and process for budget allocation leads to effective and efficient use of financial resources. No amount is collected from students for any programme or activity.

The College has 23 Classrooms well-equipped with LED lights, fans, dust-free green boards, LCD projectors with fixed/foldable screens and comfortable chairs, tables, benches and desks for a smooth teaching-learning process. The Wi-Fi enabled College campus keeps the students connected and updated to global happenings. The College has a battery of 72 PC Desktops distributed among various departments all connected to high speed 4G internet. The College has one Smart Classroom equipped with SmartBoard & SmartSolutions Software to be used for PowerPoint and audio-video presentations. The College also has one Seminar Hall with seating capacity of 200 and well equipped with SmartBoard, LCD Projector and Microphone & Sound system for addressing to a larger number of audience.

The College has well equipped Science Laboratories each in the departments of Chemistry, Physics, Zoology, Botany, Microbiology and Home Science (Food & Nutrition, Biochemistry and Textile). The College has well equipped Art Studios each in the departments of Music, Dance and Drawing. The College has two well equipped Art Laboratories each in the departments of Geography and Psychology. The College has one well equipped Computer Laboratory in the department of PGDCA wherein the students learn the computer programming. The Dept. of PGDCA has 30-35 PC Desktops. The Health Center of the College has adequate first-aid and preliminary medical facilities.

College has two spacious Courtyards to be used for all the outdoor cultural activities The Seminar Hall with seating capacity of 200-250 is used for indoor cultural activities. The College has a standard size Play Field and all the requisite sports equipments and gears for various outdoor games like sportsgears for Athletics (Shot-put, Discus / Javelin / Hammer throw, Sprints, Jumps, Swimming), Cricket kits, Hockey kits, Basketballs, Volleyballs, sportsgears for Kabaddi & Kho-Kho, Handballs, Netballs, Softballs, Ball badminton rackets & balls and also the sportsgears for various indoor games like Table tennis balls & bats, Chessboards & pieces, Carromboards & coins, Boxing gloves, sportsgears for Judo, sportsgears for Wrestling, Badminton rackets & shuttles. College administration has concrete plans to open a full-fledged Gymnasium and Yoga Hall inside the campus.

Colleges' Central Library has been partially / semi-integrated with SOUL 2.0 software embedded with College Admin Module and NLIST subscription from INFLIBNET Center along with other e-library resources like NDL, e-ShodhSindhu and Shodhganga memberships leading to semi-automation of Central Library. Openly accessible free Wi-Fi with high speed internet is available to all the Smartphone / tablet / laptop / desktop users in all the classrooms, labs, library, common room, staff room, canteen, sitting lounges, cycle stand, car stand etc. with five hot-spots strategically placed to cover every nook & corner of the College campus. LCD Projectors with fixed / foldable screens available in all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Seminar Hall; Smart Classroom with Smart Board. Desktop Computers with high speed internet Wi-Fi connectivity and printing facility available in all the HoD cabins of all the departments; all the Science laboratories viz., Botany, Zoology, Physics, Chemistry, Mathematics, Home Science (Biochemistry lab), Home Science (Textile lab); all the Classical / fine arts studios viz., Dance, Music, Drawing; Computer Lab of PGDCA department with 30 desktop

computers; Central Library; Sports Room; Staff Room; Two Office Rooms; Students' Help Desk; Control Room; IQAC Room; Principals' Cabin.

College campus is guarded 24x7 by security guards and support staff. The college has installed closed circuit (CCTV) cameras to monitor the security and safety of the girl students. College has a large common room which has adequate facilities to cater to the needs of girl students. The facilities provided in the Common Room are Sanitary Pad Vending Machine; Dress Changing Cabin; Dressing Mirror; Round Table arrangements for sitting; Toilets are also attached to the Common Room for convenience to students. College has facilities for Divyangjan also and includes ramps with rails, wheelchair, special toilets etc. The College has a neat and hygienic Canteen facility which provides nourishment to students and staff at a modest cost. The College has RO drinking water facility for providing safe, pure and hygienic drinking water to students. The College has a Stationery Stall facility for fulfilling the stationery needs of the students. The College has proper green landscaping, waste management system, rain-water harvesting system, pedestrian friendly roads, spacious cycle stand, spacious car and vehicle stand and comfortable sitting arrangements outside the classrooms as well.

The various committees established in the College are meant for several Institutional affairs like Student Admission, Academic Time Table, Student Examination, Purchase, Extension Activities and Student Welfare. All the above academic, physical and support facilities of the College are being properly maintained and utilized by the support of various committees which follow a consensual decision making process inclusive of the requirements of all the stakeholders.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 55.29

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1728	1464	1146	1275	1065

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document]
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document]

27-04-2021 03:56:54

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 37.51

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1069	1255	1189	710	340

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.08

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
10	14	18	10	15

File Description	Document
Upload any additional information	
Self attested list of students placed	
Details of student placement during the last five years (Data Template)	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 86.31

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 744

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 20

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be

counted as one) during the last five years.

Response: 5

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	3	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

At the beginning of every academic year, Student Council is constituted by the College. The Office Bearers of Student Council are elected as well as nominated as per the Government directives. For the past three years, students securing highest marks are being nominated as Office Bearers of the Students Council and as Class Representatives. Prior to this, for two consecutive years the Students Union Office Bearers and Class Representatives were electorally chosen through voting by the College students. Student Union comprises of President, Vice President, Secretary and Joint Secretary. Apart from this various other student bodies are also constituted by the College for various activities.

One wing of Colleges' Red Cross Society is the Youth Red Cross which is comprised of student members who work in tandem with the College Health Center and its Incharge for spreading health and hygiene awareness and volunterring / organizing health / medical camps inside the College campus. The student members of Youth Red Cross also run campaingns outside the College campus for spreading health and hygiene awareness among the people residing in the adjoining societies and villages adopted by the College.

Another wing of Colleges' Red Cross Society is the Red Ribbon Club which is comprised of student members who work as a team to spread awareness for AIDS among the student community of the College and also among the local residents especially youths. The student members of the Red Ribbon Club hold

campaingns through rallies, poster presentations, enacting plays / skits, debates and group discussions to generate AIDS awareness among youths.

The College has constituted a Green Army which is comprised of student members who discharge their duties towards Environmental protection & Ecological preservation and also towards Cleanliness. The student members of the Green Army run tree plantation drives by planting saplings in and around the College Campus and also in the villages adopted by the College. The student members of the Green Army also see to it that the green landscaping inside the College campus remains intact and the College campus remains plastic free and filth free by regularly doing cleanliness drives in support of Swachh India.

The College has constituted an Aqua Club which is comprised of student members who work in close association with the College Admin in emphasizing the importance and need of Water Conservation and Rain Water Harvesting in the College campus. The student members of Aqua Club watch out for any wastage of water, leakages of pipelines / taps and also water sanitation & maintenance of RO purifiers inside the College campus.

The College has constituted a Kasturba Samuh which is comprised of student members who dedicate their time and duties towards various social causes like community cleanliness, personal hygiene of women, prevention of Dengue / Malaria / Chickengunya and other seasonal contagious diseases, rural education, voter awareness, philanthropy and gender sensitization.

Needless to say, the College and its Staff encourage, support and guide the student members of all the aforementioned student bodies in their noble activities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 17.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
15	24	18	18	12

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a 37 year old historical background of being the first Government Girls' College in Durg district. With time, College earned name and fame because girl students from local areas, nearby villages and rural milieu, especially coming from poor economic backgrounds kept on joining the College for pursuing higher education in Arts, Science, Home Science and Commerce. With the expansion of academic programmes in the College due to introduction of special subjects like Music, Dance and Drawing under UG programmes and 14 PG programmes along with PGDCA and Ph.D. programmes, the College became the premier center of Higher Education and attracted girl students from all quarters of the society including the students from affluent backgrounds.

Many past students of the College have achieved great success in their professional lives and have attained influential positions in the society like Public Service Commission, Police Administration, Higher Education, State Legislation, Railways, Medical & Diagonstics sector, Nursing Institutions, Chartered Accountancy, International Sports, International Dietetics & Nutrition, Entreprenuers, Municipal Corporation etc. The Alumni of the College thus comprise of a mix of homemakers, administrators, educators, professional workers, entrepreneurs, industrialists, elites, intellectuals, politicians, sportstars and celebrities. The College has fairly contributed in the development of its past students in becoming respectable citizens of the society and earn name, fame and money. Therefore, the Alumni of the College also realizes it as their duty to reciprocate to the Colleges' contribution by offering support in the form of either cash or kind.

The Alumni Association of the College has made several contributions towards Colleges' development and the College really appreciates this gesture of Colleges' Alumni. There is quite a list of the contributions made by the Alumni Association of the College which is provided beneath.

Financial contribution towards the construction of a Vocational Block in the College.

Financial contribution towards the construction of Girls' Common Room in the College.

Financial contribution of Rs.500000/- for opening of a Gymnasium in the College.

Financial contribution of Rs.15000/- towards Chhoti Behan Protsahan Scholarship for meritorious students.

Financial contribution of Rs.50000/- by Ms. Ritu Jhunjhunwala, an alumnus of M.A. Economics.

Regular vocational training and expert lectures from various Alumni around the year.

Alumni contribution during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
Rs.5800/-	Rs.50000/-	Rs.705400/-	Rs.1000/-	Rs.500400/-

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The College practices a participatory mode of administration with all the stakeholders actively involved in its governance. The Principal is at the helm of affairs and accountable for the governance and management of the College. The Principal as the Institutional Head has been proficient, progressive and dynamic and handles the colossal task of administrating the College perfectly. The Heads of Departments, the Conveners of various Committees & Cells along with the Staff Representatives of higher decision-making bodies play an important role in determining various policies of the College and their implementation.

The *Vision* statement of College is that "We aspire to emerge as an institute of excellence with a difference wherein we develop intellectual, emotional, cultural, moral, ethical and entrepreneurial values in female students by imparting higher learning and value based education in line with global standards so that the whole society is benefited and uplifted." While the *Mission* statement of College has been "To endow cost effective higher education of eminence and value oriented erudition to girl students, maintain excellent academic standards by utilizing modern tools & technologies for effective teaching-learning processes, orient students towards honest academic practices and quality research through research & innovation, motivate female students to strive for self-reliance and entrepreneurship, encourage and promote faculty members for advanced research and teaching methods, inspire and prepare our students to compete at national and international platforms in the fields of academics, arts and sports, inculcate the Indian heritage and culture and instill moral values of life in the minds of the youth, promote leadership qualities and develop entrepreneurial skills among students and expand the activities of the College for the development of the society."

Teachers deliver functional duties in implementing the *Vision* and *Mission* statements of the College and also proactively display participatory roles in the decision-making processes of the College. Heads of Departments are endowed with considerable administrative and academic autonomy within the regulatory framework to run their respective disciplines. Teachers are members and conveners of various committees institutionalised for smooth functioning of the College. Every committee has the requisite liberty to prepare perspective plans and ensure their implementation through follow-up. Various committees are established in College for several Institutional affairs like Student Admission, Academic Time Table, Student Examination, Purchase, Extension Activities and Student Welfare.

The perspective plans envisaged during the last five years were:

- Submission of applications for grants from government resources.
- Mobilization of funds from non-government resources.
- Expansion of built-up area through vertical extension to enhance the numbers of classrooms, laboratories etc.
- Maintenance and renovation of the pre-existing infrastructure of the College.
- Improvement of the Teaching-Learning process by using ICT enabled tools.
- Introduction of new academic programmes at UG & PG levels.

- Applying to the Government for enhancement of sanctioned posts in the College.
- Improving the national and international recognition of College through conferences, workshops & awards.
- Organizing Faculty development training programs.
- Capacity building of students through skill development and job oriented courses.
- Enhancing research activities, partnerships and MoUs with other Research Institutes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Colleges' administration is much decentralized with participatory form of management. The Principal, being academic and administrative head of the College, supervises all the activities and ensures implementation of academic discipline. Principals' long term vision for both academics and administration guides, motivates and encourgaes the staff to actively involve themselves towards realizing the goals and objectives of the College. Principal also coordinates with outside agencies like University, UGC and State's Higher Education Department and other Govt. bodies for compliance with necessary regulations.

The members of the teaching staff along with the Librarian and Sports Officer constitute the Staff Council. The Principal is the Chairman of the Staff Council. The Council Secretary is elected on the basis of seniority and only the senior most faculty member is entitled to become the Council Secretary. Teachers are members and conveners of various committees institutionalised for smooth functioning of the College. Each committee has a convener who convenes the meeting of the committee and record the minutes of meeting. The Staff Council Secretary keeps the records of the proceedings of all the meetings. Department Heads and Principal are accountable for implementation of Academic calendar, completion of syllabus, internal assessments and annual practical and theory examinations.

Decentralization of administration ensures responsible & independent thinking among the faculty members. The faculty members decide among themselves on course distribution, teaching plans, theory & practical classes and syllabus completion. Every department conducts departmental meetings every month for discussions regarding syllabus completion, teaching plans, future plans, faculty needs and other requirements. The Head of Department conducts the departmental meetings. Heads of Departments are endowed with considerable administrative and academic autonomy within the regulatory framework to run their respective disciplines. This facilitates faster growth of academic leadership among the faculty members.

Case Study:

As per the resolution passed during the Staff Council meeting dated 29-06-2015, a scheme named '*Saraswati Sadhna Yojna*' was initiated for financially weak girl students of the College. The scheme was meant to provide educational support by faculty members to financially weak students. The

faculty members donated their personal specimen copies of text books for the girls belonging to low income category. Under this scheme, the text books were issued free of cost for the whole academic session to the beneficiaries so that they too could avail expensive text books for studying and notes preparations. This initiative spread the message in the society that the Professors of the College are caring and supportive towards their students. This initiative exemplified the participatory role of faculty members and staff of the College in academics.

Management roles and responsibilities are communicated to the faculty members through regular staff meetings. Various co-curricular and extra-curricular activities are conducted through student committees led by Professors-in-charge. The Principal holds regular meeting with teaching and non-teaching staff and various issues are taken up for discussion before arriving at a final decision. The participative decision making ensures total participation of all the stakeholders.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The College under the leadership of the Principal, identified major strategic / perspective plans & imperatives and employed necessary efforts to improve the thrust areas like:
1. Enhanced Teaching and Learning
2. FDP
3. Introduction of New Academic Programmes
4. Improving Infrastructural Facilities
5. Enhancing Research activities
6. Employability of the Students
7. Co-Curricular Activities
8. MoUs
9. Public Relations
10. Extra-Curricular Activities
11. Mobilization of non-Governmental Funds
12. Alumni Association
13. Utilization of Government funds

Utilization of Government and non-Government funds has been one of the most important planks of the Strategic Plan. During 2014-15 to 2018-19, the grants sanctioned by UGC were utilized for organizing National Seminars in various departments. UGC grant was also sanctioned for the development of play field in the College. The grant sanctioned by RUSA was utilized for new constructions, renovation, purchase of lab equipments, ICT equipments, LCD projectors and computers etc.

The College also utilized its non-governmental Janbhagidari funds for smooth functioning and enhancement of its teaching-learning process. Janbhagidari Lecturers were appointed to share excess teaching load for which the sanctioned faculty strength is not adequately sufficient. The salaries of Janbhagidari Lecturers and Janbhagidari workers were drawn from the non-governmental Janbhagidari fund of the College. This is one of the activities successfully implemented based on the strategic plan. Due to the paucity of Government appointments, College decided for the appointments of Janbhagidari Lecturers and workers. The total expenditure on the salaries of Janbhagidari appointments was borne out of the non-governmental College funds and there is no contribution from the Government to this regard. This initiative of the College was beneficial for the students and helped in timely completion of their syllabus. Self-financed programmes like B.Sc. Microbiology and PGDCA are also running successfully since 2006-07 and 2016-17 respectively with the help of Janbhagidari Lecturers. The Guest Lecturers are also appointed in the College according to the norms of Higher Education Department, C.G. Govt. & UGC.

Thus, the College made concerted efforts to explore various sources to mobilize funds as outlined in its Strategic Plans and has been successful in receiving various types of financial assistance from both the government and non-government sectors for its overall development.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Academic & Administrative Head - The Principal:

The Principal is the nucleus of the College administration and the final authority in all academic, administrative & financial matters. The Principal has a team comprising of Vice-Principal, Departmental Heads, IQAC Coordinator, Staff Council Secretary and Head Clerk / Accountant to assist in the governance of the College. The Principal convenes meetings and delegates authority to the academic and administrative staff to carry out the assigned tasks within the stipulated time. The Principal monitors and tender necessary suggestions and support to the committee and makes sure that the desired outcomes are attained.

IQAC:

IQAC plays an active role in the conduct of all the curricular and co-curricular activities to ensure quality outcomes through proper planning, regular monitoring and periodic review. The College has a proactive IQAC managed by a senior Professor as the Coordinator. Colleges' IQAC is constituted as per the guidelines of NAAC with major focus on developing a holistic system to improve the academic and

administrative performance of the College with impeccable quality on all levels. IQAC also sensitizes the College staff and students regarding the role of NAAC in a HEI.

Heads of the Departments (HoDs):

The HoDs are entrusted with the task of laying down the departmental action plans for each semester / session after discussion with the staff members. HoDs allocate courses / papers to teaching staff and ensure that the academic tasks are accomplished within the scheduled time. HoDs convene departmental meetings every month to discuss and plan in advance the execution of teaching plan, syllabus completion, class assignments, internal assessments etc.

Faculty Members:

The faculty members are actively involved in the teaching-learning process. They ensure regular attendance of students and their inclination in studies. They communicate to the parents about their wards' progress. Against the sanctioned vacant posts, Guest Lecturers are appointed as per the rules and regulations of State's Higher Education Department. Contractual Teachers are also appointed to support the sanctioned teaching staff.

Various committees:

Various functional Committees and Cells established to support the academic & administrative work of College are namely; Staff Council, Discipline, Anti-Ragging, Amalgamated Fund, Internal Audit, Purchase and Write-off, IQAC, UGC, Website, Student Union, College Magazine and Newsletter, Career Guidance & Skill development, Grievance Redressal, Scholarship, Cultural & Youth Festival, Library, Information, Sports, NSS, Time-table, Examination, Income Tax, Alumni Association, RUSA, Green Audit, Science Club and Janbhagidari.

Non Academic Staff:

Non-Academic Staff includes Head Clerk/Accountant, Class III and Class IV Staff. They perform their duties under the supervision of the Principal. Their major function is to ensure availability of requisite amenities in the College, paper work for obtaining Government approvals, Bank transactions and running errands for the College.

Service Rules, Procedures, Recruitment and Promotion Policies:

These policies are established and followed as per the rules of the Higher Education Department of Chhattisgarh Government.

Grievance Redressal Mechanisms:

These include Anti-Sexual Harassment Cell, Internal Complaints Committee, Anti-Ragging Cell, Grievance Redressal Cell, Complaint Box and full implementation of Right to Information on Colleges' website.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Yes, indeed. The College has effective welfare measures for teaching and non- teaching staff both.

Welfare measures for Teaching Staff:

- Medical Empanelment with sophisticated super-speciality private hospitals and diagnostic centers for cost effective prognosis and treatment.
- Duty leave is given if applicable.
- Medical leave – as per University acts and statutes, medical leaves are given.
- Employee Provident Fund granted as per PF rules.
- Gratuity – applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave – 180 days fully paid maternity leaves to all the female employees.
- Encashment of EL at the end of service – At the time of superannuation of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department.
- Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.

- Medical leave encashment
- RO Water facility.
- Vehicle stand.
- Facility of part final encashment in case of marriage and in illness.
- Partial funds for organizing Seminars, Workshops and value based programs.
- Family Benefit scheme.
- Proper disbursement of Government welfare schemes to the employees.
- Loan without interest from their provident Fund.
- Study leave for pursuing higher studies.
- Canteen facility.
- Wi-Fi facility
- Institute provides seed money for various academic projects.
- CCTV camera to ensure safety and security.
- Fire extinguisher.
- Central Library membership & service facility.

Welfare measures for Non-Teaching Staff:

- Medical Empanelment with sophisticated super-speciality private hospitals and diagnostic centers for cost effective prognosis and treatment.
- Residential quarters of College alloted to Class III and Class IV employees.
- Festival advance
- Medical leave – as per University acts and statutes, medical leaves are given.
- Employee Provident Fund granted as per PF rules.
- Gratuity – applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave – 80 days fully paid maternity leaves to all the female employees.
- Encashment of EL at the end of service – At the time of superannuation of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department.
- Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.
- Medical leave encashment-
- RO Water facility.
- Vehicle stand.
- Facility of part final encashment in case of marriage and in illness.
- Family Benefit scheme.
- Proper disbursement of Government welfare schemes to the employees.
- Loan without interest from their provident Fund.
- Canteen facility.
- Wi-Fi facility
- CCTV camera to ensure safety and security.
- Fire extinguisher.
- Membership of Group Insurance.
- Financial contribution by College to the Non-Teaching Staff.
- Help with facilitation of bank loans.
- Crash Course in Computer Basics.
- Uniform is provided to Peon and Security Guards.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.59

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	6	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	5	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 1.94

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	0	1

File Description	Document
IQAC report summary	<u>View Document</u>
Details of teachers attending professional development programmes during the last five years	<u>View Document</u>

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Yes, indeed. The College follows a comprehensive Performance Appraisal System established for the appraisal of teaching and non-teaching staff members. Under this system, API forms, confidential reports, feedback from students are collected and analyzed by the College administration. The efficiency and impact of the Performance Appraisal System has effected an improvement in the work quality and work output of the teaching and non-teaching staff members and thereby benefited the academic programmes running in the College.

Staff Self-Appraisal:

- Staff self-appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty member at the end of every academic year. Students' feedback on teacher's academic performance and quality in teaching process appraises and identifies the performance appraisal criterion of the teaching staff.

- AQAR reports of IQAC, participation in orientation and training programs, academic progress like Ph.D., NET / SET qualifications, carrying out the major and minor research projects, paper presentation, publication of articles in journals and books and participation in National and International seminar and conferences are some measures and features for performance appraisal of faculty members.

- The College has various committees. All the faculty members are assigned a significant role in

these committees vested with serious responsibilities. A staff member is also evaluated on these aspects such as execution of the responsibilities and leadership effectiveness in heading these committees.

- College also provides an opportunity for the faculty member to discuss his/her performance with the Principal. During these interactions, the Staff member becomes aware of the Principal's expectations from him/her.

- The faculty member also gets an opportunity to discuss his/her constraints with the Principal and the necessary support expected from the Principal to overcome these constraints. During the one on one discussions, the work output of the faculty member is also recognized and discussed at length.

The Principal evaluate the self-appraisal forms of the faculty members and then forward them to the higher authorities for final marking.

Appraisal of the Non-Teaching Staff:

The Principal evaluates the performance of a non-teaching staff members and hold discussions with them about their performances based on their work output and quality. Appraisal is absolutely based on the performance and is free of any fear or favor. Appreciation is given to those whose performances have been good and professional counseling is offered to those who lag behind in their work.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The institution conducts internal as well external financial audit on regular basis.
- Internal financial audit is done on yearly basis by the Internal Financial Committee comprising of experienced Professors, Office Staff and Principal.
- The external financial audit is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government.
- The external auditors verify income and expenditures of every aspect. Receipts and payment vouchers of transaction are duly checked by the External Auditors after scrutinizing and preparing the income and expenditure statements.
- The latest external audit was done in the year of 2016.
- The Accountant of the Office daily checks the Receipts and Payments and also records the Receipts & Payments in the Account Ledger.
- Yearly audit enables the stakeholders to know the current status of financial position and

accordingly future actions are planned and processed.
* Year on year funds generated have been properly utilized and the same has been duly certified by the competent authorities, wherein no major audit objections were raised.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

* The major sources of College funding / receipts during past five years were Students' Tuition Fees, RUSA grant in aid, Government Scholarships and UGC grant in aid.
* The funds collected through Students' Tution Fees were completely utilized in fulfilling the expenditures made on the salaries of Teachers and Workers under the Janbhagidari scheme implemented by the College.
* The College has received grant in aid of Rs. 2 Crores from RUSA, out of which Rs. 1.4 Crores were allocated for Infrastructure development and 0.6 Crore for purchasing equipments / instruments.
* The College invested efforts to receive funds from UGC for organizing seminar, workshops and

developmental training programs in different departments. The UGC supported by sanctioning required funds.

- The College received a fund of Rs. 2.50 Lakhs from UGC in 2015 for the development of Play field.
- One Faculty member of the College secured an additional funding of Rs. 3.0 Lakhs for a Minor Research Project from UGC in 2016.
- The College accepted donations and endowments from staff members, alumni, philanthropists towards the College fellowship schemes, memorial prizes and endowment funds.
- All the Government and Non Government financial grants were utilized judiciously, expeditiously and transparently while fully keeping in mind the best interests of all the stakeholders.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of the College was established on 5th November 2012 and since the very day, IQAC has been contributing towards an improvement in quality quotient of all the College activities. Two practices institutionalized as a result of IQAC initiatives towards improving the institutional quality are provided beneath.

Practice 1: Library Orientation Classes for all freshly admitted first year students of all faculties.

IQAC in association with the Central Library of the College has been conducting Library Orientation Classes for all newly admitted first year students of all the faculties since 2017-18 onwards. The Librarian along with other staff members of the Central Library of College are allotted exclusive sessions and classrooms to impart basic information & training on how to use library facility within its regulatory framework so as to extract maximum benefits of the textbooks, books, journals & other study material available in the Central Library. IQAC encourages, motivates and mandates every newly admitted first year student to attend Library Orientation Classes and inculcate the habit of visiting, reading, book-issuing and studying from the books available in the Central Library. The impact of this practice has been tremendous as evident from the excellent usage of Central Library facility by first year students with very few cases of book damage, loss and default. The academic results of the students have also improved due to their practice of book reading.

Practice 2: Special Provision / Facility of issuing additional books from Central Library for meritorious students and sportswomen of the College.

IQAC in association with the Central Library of the College has been practicing a procedure of providing 2 extra books for 15 additional days to the meritorious students and sportswomen of the College since 2017-18 onwards. This practice has entitled all the meritorious students and sportswomen of the College to receive two more books issued simultaneously for 15 additional days form the Central Library. The impact of this practice could be seen clearly from the improved marks and grades of the meritorious students and sportswomen of the College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College through its established IQAC set-up regularly reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals as per norms and records the incremental improvement in various activities by performing the feedback analysis of the stakeholders and taking actions based on the analysis of feedback.

Feedback Analysis: The Colleges' IQAC collect feedbacks from stakeholders namely, Students and Teachers. Students' feedback is taken during the last two months of every academic session. Likewise, feedback from Teachers is also collected during the last two months of every academic session. All the feedbacks collected from stakeholders are meticulously analyzed by the IQAC members. The responses & suggestions of the stakeholders are integrated to the action plan of IQAC for the upcoming academic sessions.

Example 1: Analysis of Students' and Teachers' Feedbacks

Students are provided with printed feedback forms on various parameters pertaining to Teaching and College like *Subject Knowledge of Teacher, Teaching Method, ICT based Teaching, Interactive & Comprehensive Teaching, Teaching Regularity & Punctuality, Conduct of Teachers, Teaching Pace & Syllabus Completion, Students' Academic Encouragement, Study Material Provision, Students' Management, Study Atmosphere, Academic Pace, Personality Development, Career Placement, Cleanliness / Wi-Fi / Drinking Water facility, Internal Assessment, Office Administration, Teachers' Conduct, Colleges' Reputation, Academic facility, Teachers' Aptitude, Infrastructure, Women College* and the responses of the students are asked on the scale of *Excellent, Good, Ordinary*. Feedback from regular students of UG & PG classes on their respective teachers and their teaching process is noted very seriously and teachers with low scores in students' feedback are counseled by the Principal and effective teaching

methods & procedures are conveyed to them.

Teachers are provided with printed feedback forms on various indicators pertaining to design & review of Course Syllabus like *Course Objectives, Syllabus Organization, Syllabus Contents, Course Learning Outcomes, Syllabus References, Course Utility, Course' Optional Papers, Syllabus-Teaching Compatibility, Syllabus' Improvement Scope, New Teaching Techniques* and the responses of the teachers are asked on the scale of *Excellent, Good, Ordinary*.

Based on the responses of the stakeholders, IQAC committee in consultation with the Principal tries to incorporate changes for improvement and betterment so that the follow up actions on enactment of recommendations given by the stakeholders are taken care of.

Example 2: Actions taken based on the Analyses of Feedbacks

On the basis of the analyses of the feedbacks collected from the stakeholders i.e. Students and Teachers during past five years i.e. 2014-19, several actions were taken hitherto by the College Admin & IQAC to facilitate the students in their continuous process of learning and to facilitate the teachers in their persistent process of teaching and thereby improving the student centric amenities, teaching tools, educational quality and administrative efficiency of the College. A consolidated list of these actions undertaken during last five years is provided below.

- Enhancement of women safety & security in College campus.
- Augmentation of admission opportunities in the College.
- Infrastructure augmentation of academic and physical facilities in College.
- Construction of a new cycle stand inside the College campus.
- Facilitating the availability of high-speed Wi-Fi facility in the College campus.
- Enhancement of seating capacity of the College.
- Construction of new classrooms in the College.
- Improvement in Canteen facility of the College.
- Improvement in Common Room facilities of the College.
- Construction of changing room inside the common room.
- Installation of sanitary pad vending machine in the common room.
- Enhancement of toilet facilities in the College.
- Enhancement of RO drinking water facility in the College.
- Inauguration and enhancement of medical, health & counseling facility in College.
- Establishment of a stationery shop named Honesty Corner in the College.
- Enhancement of cultural and sports activities and events in the College.
- Initiation & commencement of three new academic programmes namely M.Sc. Botany, PGDCA and M.A. Home Science in the College.
- Enhancement of ICT based teaching-learning aids and tools in the College.
- Upgradation of classrooms by installing LCD Projectors with fixed/foldable screens in the College.
- Increment in the numbers and usage of SmartBoards in the College.
- Strict adherence to student-teacher attendance regularity in the College.
- Timely completion of syllabus curriculum and co-curricular activities in the College as per the academic calendar.
- Timely completion of internal assessments, quarterly and model exams in College.
- Timely completion of Lab courses & practicals as per the teaching plan.
- Establishment of Student Help Desk in the College.

- Beginning of Online Admission / Exam Form Submission facility in the College.
- Facilitating the availability of Offline Forms in the College.
- Facilitating online submission of university fees in the College.
- Enhancing the accessibility of Student Grievance Cell in the College.
- Enhancing the approachability of Anti-Ragging Cell in the College.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our institution is a Girls' College. The College aims to develop girl students to be self-reliant, specialists in their chosen discipline, continuous learners, effective communicators, respectful of different cultures, socially responsible, aware of their social & civic responsibilities and sensitive to gender issues with zero tolerance towards sexual harassment. One of the objectives of our College is to promote education with special emphasis on gender sensitivity. College makes efforts to maintain gender balance among the faculty members. Most of the departments in the College are headed by Women. Female teaching staff outnumber their male counterparts. Similarly, the number of women in the housekeeping is also high. The broad groups of Gender equity & sensitization activities held in College are:

- College Fellowships - Described under Best Practice-01.
- Women Entrepreneurial Trainings – Described under Best Practice-02
- Arrangement of Medical / Health / Dental Camps - College regularly conducts and organizes medical / dental camps for students so that the physical health & fitness of the students can be self-monitored.
- Seminars / Lectures / Talks on Legal Rights, Women Rights and Career Guidance - College regularly conducts and organizes seminars / lectures / talks for students to make them aware of their legal and gender rights and career opportunities.
- Free of cost coaching classes for competitive exams - College regularly conducts and organizes free of cost coaching classes for competitive exams like PSC & Banking and also English crash course & personality development, Computer training, Statistics training, Tally Basics training, Pre-NET tests, Pre-Placement training workshops for students.
- Complaint Box.
- College bodies like Women Harassment Redressal Committee, Student's Grievance Cell and Anti-Ragging & Disciplinary Committee.
- Safety and security - College Campus is guarded 24x7 and equipped with CCTV cameras and fire extinguishers. College campus is a safe place surrounded by residential societies, government offices and a Kendriya Vidyalaya. Self-defense techniques like Judo-Karate training & Disaster Management training for girl students have been arranged in College and the nearest police station is just 500 meters away and on speed-dial.
- Counseling – Psychological, Career and Life/soft-skills counseling of students.
- Common Room equipped with sanitary pad vending machine; dress changing cabin; dressing mirror and round table sitting arrangements with adequate lighting, ventilation, cooling and toilets for students.
- Day care center for young children - Almost all the girl students enrolled under UG & PG programmes in the College are unmarried. The female housekeeping staff of the College is well-versed in providing care to young children in case of any need. The Common Room and its Dress Changing Cabin can be used for nursing & feeding to babies, if any need arises.
- Other Initiatives – International Women's Day is celebrated annually on 8th March. AIDS Awareness Workshop arranged annually in the College campus on 1st December. Honesty Corner –

A non-profit Stationery goods retail stall without the presence of any vendor is established in the College for students' convenience. Student Help Desk - for online applications of admission & fees payment.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The key activities of the College have very less impact on the environment as the College is very careful in generating as low waste as possible.

The College has segregated its waste management into four parts:

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management

Solid waste management: The solid waste is generated during routine activities carried out in the College and includes mainly waste paper, pens, metal pins, threads, torn out files/folders, food waste from Canteen & departments etc. The waste is segregated at every source (department). The administrative head in each department ensures that the waste is collected at designated time intervals. The department's *Safai* Workers collect, segregate and compile the waste in respective dustbins; Green (for biodegradable waste) and Blue (for non-biodegradable waste). These wastes are emptied in the Solid Waste Pit inside the College campus. The College has contacted the authorized agency to collect this waste for disposing at the landfills authorized by the Government. The College has an Agreement with the City Municipal Corporation, Durg for daily pick up of solid waste from the Solid Waste Pit for its proper disposal.

Liquid waste management: Liquid waste generated by the College is of two types: a) Sewage waste; b) Canteen's liquid waste. College has a concealed sewage system comprising of underground septic tanks made of concrete. The sewage effluent water is passed inside the concealed drainage which connects to the main sewage drainage system provided by the Municipal Corporation. Canteen's liquid waste is collected in to the Liquid Waste Pit.

Biomedical waste management: Being a Girls' College, the major biomedical waste generated on daily basis is used sanitary pads. The used sanitary pads are disposed of by using the Incinerator facility available in the College on daily basis.

E-waste management: Old/obsolete Computer systems, memory chips, motherboards, compact discs, irreparable cartridges etc generated by electronic equipment such as Computers, Phones, Printers, Fax and Photocopy machines are disposed properly. The e-waste generated from hardware which cannot be reused or recycled is collected at the marked location designated for 'E-waste' inside the Campus. The cartridges of printers are refilled and reused in the campus. UPS Batteries are repaired by the vendor and reused.

Water recycling system: As of now, the College doesn't have any water recycling system however the facility proposal is under consideration and may soon materialize.

Hazardous chemical and radioactive waste management: The College neither has the requisite license nor handles any sort of hazardous chemical or radioactive material.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

One of the objectives of the College is to inculcate moral and social values in young minds so as to contribute to the transformation of prevailing social conditions in Chhattisgarh. The national, social and moral values like social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions are imbibed in students for propagating an inclusive environment to promote tolerance and harmony towards cultural, regional, linguistic, communal, and socioeconomic diversities to bring the people of Chhattisgarh closer for greater possibilities of co-existence, social empowerment, and overall socio-economic progress and development.

The College sees to it that cultural activities, motivational - lectures / talks, drama-plays for promotion of social, moral, human, cultural and universal values are regularly organized in the College campus and the students and staff participate in such activities in large numbers and get inspired to contribute on a personal

level to the society. College invites motivational speakers, artists, activists, thinkers and social workers to deliver talks, skits and lectures for endorsement of universal values like righteous conduct, truth, non-violence, love & peace and also to promote human values, national values, national integration, social cohesion and communal harmony. The year-wise list of initiatives taken and activities organized to promote inclusive environment in the College is provided below in the web link.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College make sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College. The College never discriminates among its students and staff on the basis of gender, religion, caste, creed, color and ethnicity and hence provides equal opportunities to everyone to experience the liberty of thought, expression, belief, faith and worship in order to assure the dignity, unity and integrity of the College.

The College follows the Constitution of India in letter and spirit and never interferes with the fundamental rights of the students and staff bestowed upon by the Constitution of India. The students and staff of the College hence enjoy all the Constitutional fundamental rights namely, right to equality, right to freedom, right against exploitation, right to freedom of religion, cultural & educational rights and right to Constitutional remedies bestowed upon by the Constitution of India.

The College follows the Constitution of India in letter and spirit and makes earnest efforts and initiatives to sensitize its students and staff towards Constitutional obligations with special emphasis on Constitutional fundamental duties and responsibilities such as to abide by & respect Constitutional ideals, institutions, national flag & national anthem; follow noble ideas that inspired national struggle for freedom; uphold & protect the sovereignty, unity & integrity of India; defend the country & deliver national service, promote harmony & the spirit of brotherhood; to reject practices disparaging to women; value & preserve the cultural heritage; protect and develop the natural environmental bodies & compassion for all living creatures; develop scientific temper, humanism, spirit of inquiry & reform; safeguard public property & renounce violence; strive towards excellence for nation's progress & development; provide opportunities of education to his/her child; make India a safer & cleaner place and not hurt anybody physically & mentally. The year-wise list of initiatives taken and activities organized to sensitize the students and staff in the College towards Constitutional obligations during last five years is provided below in the web link.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College celebrates the most important national and international commemorative days / events / festivals in remembrance of the defining moments and the great founding fathers of India. The College organizes special activities to mark the significance of these immensely significant and essential commemorative days. The students and staff of the College celebrate these events in unison and also participate in various activities held during such events. The celebration of these national / international festivals by the students and staff of the College inculcate a feeling of togetherness, unity and national fervor among students and staff and also sensitize the young students towards national duty, global brotherhood and universal well being.

The College in its every academic year celebrates India's Independence Day on 15th August, International Day of Non-Violence in commemoration of Mahatma Gandhi's Jayanti on 2nd October, National Unity Day in commemoration of Sardar Vallabh Bhai Patel's Jayanti on 31st October, World AIDS Day on 1st December, National Youth Day in commemoration of Swami Vivekanand's Jayanti on 12th January,

India's Republic Day on 26th January and International Day of Yoga on 21st June.

The College organizes various cultural, patriotic, humanitarian, environmental, national, and universal awareness activities to mark the significance of the aforementioned national and international commemorative days / events / festivals.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice-01

Title of the Practice

Financial support to economically deprived female students under Colleges' fellowship schemes like - Minimata Balika Utthhan Yojna, Maharaja Agrasen Welfare Trust scheme, Mor Noni Yojna, Sitaram Jindal Merit scheme, Chhoti Behen Yojna and Garima Saxena Smriti.

Objectives of the Practice

- To provide equal opportunities to economically impoverished female students of the College in attaining higher education by offering financial support for fees payment.
- To develop confidence among economically deprived female students that they will always get financial support from the College and their Teacher Guardians.
- To collaborate and associate with charitable trusts, philanthropic organizations & individuals to mobilize financial help for female students from economically deprived backgrounds.
- To spread the message in the society that the Teachers of the College deeply care and actively support female students from economically impoverished backgrounds.

The Context

About 2500 girl students who belong to rural milieu with poor financial background are gaining education in the College. Such students need financial support system from the Teachers and the College. The

Teaching Staff of the College came forward to help such students who find it hard to pursue their higher studies due to money constraints. Under Minimata Balika Utthhan Yojna and Mor Noni Yojna, College and every Teaching Staff has adopted girl students from economically impoverished background and taken responsibility for their admission fees, examination fees and relevant financial need. Maharaja Agrasen Welfare Trust is a charitable organization working in tandem with the College and provides Maharaja Agrasen fellowship to needy students. Sitaram Jindal Trust in collaboration with the College disburses Sitaram Jindal fellowships to needy students. Chhoti Behen fellowship scheme is an initiative of the Alumni Association of the College to provide financial support to economically impoverished girl students. Late Garima Saxena was a student of the College who passed away untimely due to mental illness while studying in BA Part II. Her Parents in remembrance of Garima Saxena have decided to provide Garima Saxena Smriti fellowship to the needy students.

The Practice

Chhattisgarh was carved out of erstwhile Madhya Pradesh nineteen years ago and so far desired results have not been achieved in higher education percentage which is lower than the national average, especially among native girls. Financial constraint is a major reason behind this. The flagship schemes of financial aids have been launched by the College with the objective to give opportunity to every deserving girl student a shot at higher education regardless of her economic condition. The Professors of the College voluntarily came forward to become Teacher Guardian to financially adopt girl students and also mentor them regularly to resolve their relevant issues. The College considers this as a best practice where adopted students are protected from financial constraints and the Teacher Guardian could offer more than usual to adopted students.

Limitations: Some girl students belonging to poor financial background shy away in coming to fore and seek help probably due to their socio-psychological conditioning.

Evidence of success

During the last five years i.e. 2014-19, 489 female students have been provided fellowships / freeships by the College. The year wise break-up of number of students benefited under various fellowship schemes of the College is 55 in 2014-15, 54 in 2015-16, 88 in 2016-17, 133 in 2017-18 and 159 in 2018-19. A total sum of Rs. 4,93,500/- was disbursed as fellowships under various flagship schemes of College namely, Minimata Balika Utthhan Yojna (MBUY),Maharaja Agrasen Welfare Trust (MAWT), Mor Noni Yojna (MNY), Sitaram Jindal Merit (SJM), Chhoti Behen Yojna (CBY) and Garima Saxena Smriti (GSS) fellowships. The break-up of the total disbursed amount is: MBUY – Rs.33,000/-, total beneficiaries – 55; MAWT –Rs.3,50,000/-, total beneficiaries – 316; MNY – Rs.47,300/-, total beneficiaries – 43; SJM – Rs.19,200/-, total beneficiaries – 32; GSS – Rs.35,000/-, total beneficiaries - 28; CBY – Rs.9000/-, total beneficiaries - 15. This initiative of the College has created an environment of trust and belief among the economically deprived students that they can always bank on the College and Teachers for financial requirements of their higher education. In the upcoming academic sessions, the number of such fellowships / freeships will be increased so that more number of needy students receive tuition fees and exam fees from the College, Teacher guardians and other philanthropic organizations.

Problems Encountered & Resources Required

The core objectives of these fellowship schemes would be fully achieved only when more charitable trusts, philanthropic organizations & individuals and College Professors come forward and extend help from the

core of their hearts without any reluctance. Actual purpose will not be fulfilled just by providing fees amount but also motivational counseling and other resources such as text books, reference books, notes, other study materials etc to needy students.

Best Practice- 02

Title of the Practice

Entrepreneurial skills training workshops for female students under Women Entrepreneurial Training Programs (WETPs)

Objectives of the Practice

- Promotion of start-up culture and development of entrepreneurial skills in female students to enhance their socio-economic status.
- To spread awareness among female students regarding government schemes and opportunities available in the local market to establish independent enterprise.
- To sensitize female students regarding complexities of business system & exposure to the man-machine system.
- To improve the personality traits of female students by providing psychological counseling towards entrepreneurship.
- To facilitate the trained entrepreneurs by liaising with government and non- government institutions for financial provisions to establish micro scale industries.

The Context

Women entrepreneurial training program (WETP) is a program which helps in developing the entrepreneurial abilities of women. An entrepreneur has to possess creativity & experience to compete not only with others but also with the self standards of excellence. An entrepreneur may face several problems while managing small & micro scale enterprises. WETP acquaints them with several qualitative and quantitative approaches evolved in management science to help solve their problems. Entrepreneur trainees are trained to understand the environment, resources, capacities, limitations, strengths, weaknesses, opportunities & challenges to design the right approach. To fulfill the above mentioned objectives, WETPs are scheduled in the College for 3-30 days free of cost. The program consists of structured training process to develop an individual into an entrepreneur. The College has collaborations with several Govt. Agencies, NGOs, Private Enterprises and others with MoUs duly signed for imparting entrepreneurship / skill training to the girl students of the College. Agencies like Chhattisgarh Industrial and Technical Consultancy Center - National Science & Technology Entrepreneurship Development Board [CITCON-NSTEDB] Raipur CG, Costume & Dress Designing Dept., Minimata Govt. Girls Polytechnic (CDDM) Rajnandgaon CG, Motivational Institute for Training & Reinforcement (MITR), Bhilai CG, National Nutrition Board - Women & Child Welfare Dept. Raipur CG, etc are providing entrepreneurship / skill training programmes regularly in every academic session to the girl students of the College. The girl students of the College are provided training on Food Preservation & Processing Practices, Entrepreneurship Awareness, Textile Ornamentation & Garment Making, Jewellery Designing, Tie & Dye etc. These training workshops encourage and enable the girl students of our College to aspire, envisage, plan and start micro scale enterprises to become financially independent and improve their socio-economic status.

The Practice

Entrepreneurship training under WETPs are organized by the College, convened by the staff member Dr. Babita Dubey, Asst. Professor, Dept. of Home Science and conducted by Chhattisgarh Industrial and Technical Consultancy Center (CITCON) under the sponsorship of Entrepreneurship Development Institution, Ahmedabad (Gujarat) for National Science and Technology Entrepreneurship Development Board (NSTEDB), Department of Science and Technology (DST) Government of India, New Delhi. WETPs start with soft skill classes for entrepreneurs and later they are taught commercial techniques for initiating a micro scale unit. Trainees are also informed of the sources to be approached for various amenities required. The entrepreneurship trainees are also taught cost estimates, product pricing and marketing skills.

Limitations: Less number of candidates are available because only Science stream girl students in the age group of 18-35 years (for SC/ST category, 45 years) are eligible as per CITCON- NSTEDB.

Evidence of success

During the last five years i.e. 2014-19, a total of 22 women entrepreneurship training workshops were organized in the College in which a total of 566 female students were imparted training on entrepreneurial skills related to Food preservation, Home products preparations, textile ornamentation, costume designing, Jewellery designing, beauty salon, hair & nail art. So far among the entrepreneurship trainees of the College, 8 young entrepreneurs have individual operational set-ups as micro scale enterprises. These 8 young entrepreneurs have also generated employment for 10 other persons in their respective enterprises.

Problems Encountered and Resources Required

Sponsorship programs are limited and for specific students only. Women entrepreneurship is not possible without family support. Local women still have hesitations in taking bold decisions for start-up ventures. A regular follow-up is must because the dedication levels of women entrepreneurs go down owing to the practical challenges and lack of support from family, society and business fraternity.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness Due To Students

The student members of Youth Red Cross team under the aegis of Red Cross Society of Govt. Dr. W.W. Patankar Girls' PG College, Durg has tied-up with the Anganbadis of local areas of Durg district. Nearly 50 female student members of Colleges' Youth Red Cross under the leadership of Dr. Reshma Lakesh, Asst. Prof., Dept. of Home Science along with nearly 200 members of Colleges' Team Red Cross Society are actively involved with the local Anganbadis and proactively participate and contribute towards antenatal and postnatal care of pregnant women; care of newly born infants and nursing mothers; immunization program & nutritional care of all children below 6 years of age; monitoring regular health & medical check-ups of rural women and children associated with these Anganbadis. The Government of India under its flagship ICDS program established Anganbadis to promote health awareness in pregnant and nursing mothers and their newly born and infant children. The well-trained student members of Colleges' Youth Red Cross impart education and health tips in easy language to pregnant / nursing mothers and their infant kids about nutrition and personal hygiene. They also provide primary level teaching to the infant kids and motivate them to grow and become a responsible citizen. The Youth Red Cross of College has managed to create a definite buzz through their activities so much so that it has managed to establish tie-ups with as many as 100 Anganbadis of local areas of Durg district. This feat achieved by the College students is a tremendous achievement and qualifies as Institutional Distinctiveness as per Colleges' belief.

Institutional Distinctiveness Due To Teachers

The Sai Shrishti Jankalyan Sansthan (SSJS), Durg C.G. is a NGO (Registration No. 27253) practicing philanthropy towards impoverished patients, relatives of impoverished patients, Divyangjan, lonely elderly care and destitute care. The Durg District Government Hospital has a tie-up with SSJS and houses the head office of SSJS in its premises. At present, SSJS on daily basis provide absolutely free of cost three times meals to about 330 needy persons in Durg and Rajnandgaon districts. SSJS not only provides onsite food to needy persons but also facilitate tiffin supply to lonely elderly persons in their respective residences. Govt. Dr. W.W. Patankar Girls' PG College, Durg C.G. is in collaboration with SSJS since its inception on 13th July 2013. Colleges' eight senior teaching staff members namely, Dr. DC Agrawal (Prof. & Head, Dept. of Economics), Dr. Amita Sehgal (Prof. & Head, Dept. of Home Science), Dr. Aarti Gupta (Prof. & Head, Dept. of Chemistry), Dr. Richa Thakur (Prof. & Head, Dept. of Dance), Dr. Sadhna Parekh (Asst. Prof. & Head, Dept. of English), Dr. Anuja Chauhan (Asst. Prof. & Head, Dept. of Mathematics), Dr. Yesheshwari Dhruv (Asst. Prof. & Head, Dept. of Hindi), Dr. Shashi Kashyap (Asst. Prof., Dept. of Commerce) are active members of SSJS since 2013-14 and extensively participate and contribute towards providing financial, material and physical help magnanimously to SSJS. The philanthropic efforts of Colleges' Teaching Staff in association with SSJS towards service to mankind are much laudable and hence qualify as Institutional Distinctiveness as per Colleges' belief.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The College due to its situatedness offers excellent services to non-students and non-staff people of the local area and thereby provides locational advantage to the natives of the local communities and areas through following activities.

1. The College frequently provides its infrastructure and staff facilities to Government agencies to conduct various competitive examinations of CG-PSC, VYAPAM, Education department, SET, Railways, Police services, Forest department etc. The College serves as the Exam Center for government competitive exams held usually on Sundays and hence provide a convenient opportunity to the local candidates to appear for Government Competitive Exams in an Exam Center near to their residence and therefore save the time and money of local candidates. The dedicated Principal and Staff of the College sincerely participate in these exams and serve in various capacities like Exam Superintendent, Assistant Superintendent, Exam Invigilators & Supporting staff and meticulously conduct the exams as per the directions of the Government agency.

2. The Colleges' Central Library has been providing special training on 'Library Services' of 90 days duration to the B.Lib. / M.Lib. students of other colleges. These B.Lib. / M.Lib. students after accomplishing this special training program have succeeded in securing jobs as Astt. Librarians with respectable remuneration in various schools and private colleges.

Concluding Remarks :

Govt. Dr. W.W. Patankar Girls' PG College has been taking measured yet definitive strides in the right direction and on the right path to attain the goals reflected in the statements of *Vision*, *Mission* and *Core Values* of the College. The College ensures that its every initiative and activity is student-centric and aimed at the betterment of the girl students in particular and the society in general. The College is determined to continually improve upon its performances in the criteria of quality indicator framework namely Curricular aspects; Teaching-learning and evaluation; Research, innovation and extension; Infrastructure and learning resources; Student support and progression; Governance, leadership and management; Institutional values and best practices as laid down by NAAC for higher education institutes. The College while fulfilling its aims and objectives in honest and sincere manner has made a good journey so far leaving behind a great legacy and look forward to bolster its reputation with renewed vigor, fervor and valuable guidance from NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 321 Answer after DVV Verification: 141 Remark : As per the attached proofs.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: {{TABLE_1}} Answer After DVV Verification : {{TABLE_2}} 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: {{TABLE_3}} Answer After DVV Verification : {{TABLE_4}} Remark : Revised considering only 1st year students of all programs from the attached list.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: {{TABLE_5}}

Table 1 (2.1.1.1 before):

2018-19	2017-18	2016-17	2015-16	2014-15
2916	2576	2189	2263	2061

Table 2 (2.1.1.1 after):

2018-19	2017-18	2016-17	2015-16	2014-15
1280	1123	1041	1092	956

Table 3 (2.1.1.2 before):

2018-19	2017-18	2016-17	2015-16	2014-15
3970	3470	3450	3132	3077

Table 4 (2.1.1.2 after):

2018-19	2017-18	2016-17	2015-16	2014-15
1480	1290	1270	1139	1104

Table 5 (2.1.2.1 before):

2018-19	2017-18	2016-17	2015-16	2014-15

| 2081 | 1764 | 1484 | 1309 | 1299 |

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
858	748	737	661	640

Remark : Counted only those seats filled against the quota.

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 54 Answer after DVV Verification: 40 Remark : Revised w.r.t 3.1 & 3.2
3.3.1	**Number of Ph.Ds registered per eligible teacher during the last five years** 3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years** Answer before DVV Verification : 23 Answer after DVV Verification: 24 3.3.1.2. **Number of teachers recognized as guides during the last five years** Answer before DVV Verification : 13 Answer after DVV Verification: 5 Remark : Revised as per the supporting document.
3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	19	49	22	52

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : ISSN numbers are not found in UGC-Care list.

3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	2	3	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Awards to the individuals should not be considered here.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
64	77	37	37	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
64	76	37	36	1

Remark : Revised as mentioned in the new data template.

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1386	1264	1264	1264	1551

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1386	1264	1264	1264	100

Remark : Revised as mentioned in the data new template.

3.5.2	**Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	05	04	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	04	03	00	00

Remark : Revised excluding MOU documents considered under metric 3.5.1

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 25
Answer after DVV Verification: 24

Remark : Revised excluding the computer lab as per the list attached.

4.2.2	**The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : Considered serial nos. 1, 4 & 5.

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
7.12	3.44	2.26	1.98	3.43 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
7.12	3.44	2.26	2.03	3.48 | Remark : Revised as per the supporting document.
---	---
4.3.3	**Bandwidth of internet connection in the Institution** Answer before DVV Verification : C. 10 MBPS – 30 MBPS Answer After DVV Verification: E. < 05 MBPS Remark : Proper supporting proof is not attached.
5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years** 5.1.2.1. **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
18	10	0	0	0 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0 | Remark : Audited Statement showing the expenditure on scholarships / freeships etc not submitted.
5.2.2	**Average percentage of students progressing to higher education during the last five years** 5.2.2.1. **Number of outgoing student progression to higher education during last five years**

	Answer before DVV Verification : 749 Answer after DVV Verification: 744 Remark : Revised as per the list attached counting unique student per program per year.
5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification: {table1} Answer After DVV Verification : {table2} Remark : Only awards considered, certificates of participation will not be accepted.
5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification: {table3} Answer After DVV Verification : {table4} Remark : Revised considering the events only. Report of the events are not provided.
5.4.2	**Alumni contribution during the last five years (INR in lakhs)** Answer before DVV Vercation : A. ? 5 Lakhs Answer After DVV Verification: E. <1 Lakhs Remark : Annual audited statements of accounts of HEI highlighting the Alumni contribution duly certified by the CA not provided.

Table 1 (5.3.1.1 before):

2018-19	2017-18	2016-17	2015-16	2014-15
23	13	16	18	15

Table 2 (5.3.1.1 after):

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	3	0

Table 3 (5.3.3.1 before):

2018-19	2017-18	2016-17	2015-16	2014-15
33	37	33	39	32

Table 4 (5.3.3.1 after):

2018-19	2017-18	2016-17	2015-16	2014-15
15	24	18	18	12

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	1	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	0	1

Remark : Revised as per the certificates attached.

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45.71	40.96	37.77	34.52	23.17

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI has not uploaded Audited Income & Expenditure statement signed by Chartered Accountant to validate the claim.

7.1.5	**Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above
Answer After DVV Verification: C. 2 of the above

	Remark : Sl. No. 2 & 5 are considered.
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above Remark : Only serial no. 5 is accepted. Audit should be done by external agency.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
509	509	489	479	455 | Answer After DVV Verification: | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
507	507	487	477	453	
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
23	23	22	21	20 | Answer After DVV Verification: | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
21	21	20	19	18	
2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
2421	2128	2116	1910	1876	

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
858	748	737	661	640

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
846	658	628	597	587

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
862	707	637	652	622

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
40	39	39	39	38

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
54	52	52	49	46

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 25 Answer after DVV Verification : 24