

### 6.3.1

#### **Report on Welfare measures for College staff:**

The institution has effective welfare measures for both teaching and non- teaching staff


#### **Welfare measures for Teaching Staff:**

- Duty leave is given if applicable.
- Medical leave – as per university act and statute medical leaves are given to all the staff members.
- Employee Provident Fund granted as per PF rules.
- Gratuity – it is applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave – Under humanitarian grounds 180 days full paid maternity leave to all female employee.
- Encashment of EL at the end of service – At the end of service of an employee he/she can en-cash is/her earned leave (EL) as per the rules of the higher education.
- Salary timely credited to bank account-In each month the employee gets the salary in time through their bank accounts only.
- Medical leave encashment-
- RO Water facility.
- Vehicle stand.
- Facility of part final encashment in case of marriage and in illness.
- Partial funds for organizing Seminars, Workshops and value based programs.
- Family Benefit scheme.
- Proper disbursement of govt. welfare schemes to the employees.
- Loan without interest from their provident Fund.
- Study leave for perusing higher studies.
- Canteen facility at subsidized rates.
- Wi-Fi facility
- Institute provides seed money for various academic projects.
- CCTV camera to ensure safety and security.
- Fire safety equipment as per regulations.

#### **Welfare measures for Non-Teaching Staff:**

- Residential quarters in college premise for limited class III and IV employees.
- Festival advance
- Medical leave – as per university act and statute medical leaves are given to all the staff members.
- Employee Provident Fund granted as per PF rules.
- Gratuity – it is applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave – Under humanitarian grounds 180 days full paid maternity leave to all female employee.

- Encashment of EL at the end of service – At the end of service of an employee he/she can en-cash is/her earned leave (EL) as per the rules of the higher education.
- Salary timely credited to bank account-In each month the employee gets the salary in time through their bank accounts only.
- Medical leave encashment-
- RO Water facility.
- Vehicle stand.
- Facility of part final encashment in case of marriage and in illness.
- Family Benefit scheme.
- Proper disbursement of govt. welfare schemes to the employees.
- Loan without interest from their provident Fund.
- Canteen facility at subsidized rates.
- Wi-Fi facility
- CCTV camera to ensure safety and security.
- Fire safety equipment as per regulations.
- Membership of Group Insurance
- Financial contribution by college to the Non-Teaching Staff.
- Help with facilitation of bank loans.
- Crash Course in Computer Basics for Supporting Staff.
- Uniform is provided to peon and security guards.

  
PRINCIPAL  
Govt. Dr W W Patankar  
Girls' PG College Durg (C G)



# ALTIS HOSPITAL

A UNIT OF SRG ALTIS ZEUS HEALTHCARE PVT. LTD.

Near Mile Stone School, Kohka Junwani Road, Bhilai (C.G.) Ph. : 88788-31999 / 0788-4900575

To, *Dr. Sushil Chandra Tiwari (Principal) 9424110784*  
*Govt. Dr. W.W. Patankar*  
*Girls P.G. College*  
*Jail Road, Durg*  
*C.G.*

Subject :- Regarding empanelment of employees & their family member  
With Altis Hospital under C.G.H.S Nagpur 2014 rates.

Respected Sir/Madam,

We take this opportunity to introduce Altis Hospital situated at Junwani Road, Bhilai as the most modern and state of art hemodialysis unit supported by multispecialty specialists on call.

## INFRASTRUCTURE

Hospital comprises of dialysis unit, in house general ward and critical care unit ICU

## SERVICES & FACILITIES

Hospital offers nephrology service and hemodialysis facilities to the patients at lowest affordable cost:

- Fully air conditioned dialysis unit with state of the art machines providing hemodialysis services with 24\*7 duty doctor, experienced dialysis technicians and assistant back up
- Facility available for peritoneal dialysis
- Diagnosis and management for all kind of kidney diseases
- Consultation for prevention of kidney diseases
- Consultation and guidance for kidney/ renal transplant

Also, our hemodialysis unit is supported by the following specialists on call basis:

### **1. CARDIOLOGY**

HOD - Dr. Akash Bakhshi (MBBS, DNB Medicine, DNB cardiology)

- Non invasive cardiology lab offering ECG, ECHO, TMT, Holter, ambulatory BP, TEE facility
- Consultation and diagnosis for all type of heart diseases



# ALTIS HOSPITAL

A UNIT OF SRG ALTIS ZEUS HEALTHCARE PVT. LTD.

Near Mile Stone School, Kohka Junwani Road, Bhilai (C.G.) Ph. : 88788-31999 / 0788-4900575

We have pioneered many revolutionary procedures and technology in Durg-Bhilai and whole lot of patients come to us for hemodialysis procedures. We ensure that our patient get the best of our services by using the most sophisticated technology for dialysis.

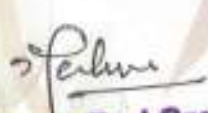
Our hemodialysis department has kept pace with the latest technology and reliability standards to function round the clock in the year with an extremely heavy workload to maintain latest standard mode of service to keep our patients coming in.

We hope that this meets your requirement and we shall be favored with recognition of our institute for treatment of employees of your prestigious organization.

Please feel free to contact for any queries at 9990948276/9981033339 in case of any issue/concern.

Thanking you,

  
Yours faithfully,  
14/8/19.

  
**Incharge Red Cross**  
Govt. Dr. W. W. Patankar  
Girls P.G. College Durg (C.G.)

  
14/8/19  
**Deepak Sao**  
Senior Manager  
(SRG Altis Zeus Group)  
Mob. - 9342579093, 9109911107  
SRG ALTIS ZEUS HEALTHCARE  
PRIVATE LIMITED BHILAI  
Authorized Signatory



# श्री डायग्नोस्टिक सेन्टर

MIRACLE COMPLEX, BUS STAND, DURG (C.G.) PH. : 0788-4040925

To, Dr. Sushil Chandra Tiwari (Principal)  
Govt. Dr. W.W. Patankar.  
Girls P.G. College  
Jail Road, Durg.  
C.G.

Subject: - Regarding empanelment of the employees & their family member  
With Shree diagnostic centre, Durg under C.G.H.S Nagpur 2014 rates.

Respected Sir/Madam,

We take this opportunity to introduce Shree Diagnostic centre, Durg as the most modern and state of art diagnostic centre in the entire central region. Located centrally in the heart of Durg and easily accessible and supported by a team of renowned radiologists and working on its vision of "delivering diagnostic services at its best", Shree Diagnostic centre, Durg is providing the services at affordable cost to the community.

Shree Diagnostic centre, Durg has the resources and human capital to provide services as given below:

## RADIOLOGY

- 1.5 Tesla MRI with capability of all MRI studies with high precision with special capability of cardiac MRI, BREAST MRI (1<sup>ST</sup> of its kind in this region)
- Virtual 500 slice/dual source ultra modern CT SCAN with special capability of cardiac anatomical study, cardiac viability study, CT coronary angiography and high precision peripheral, thoracic and abdominal angiographic studies (1<sup>ST</sup> in Central India)
- 3D/4D SONOGRAPHY
- COLOR DOPPLER
- ALL SORT OF DIGITAL X-RAY
- ECHOCARDIOGRAPHY INCLUDING FOETAL ECHO
- CARDIAC COLOR DOPPLER
- SPECIAL DIGITAL X RAY INVESTIGATION



# डायग्नोस्टिक सेन्टर

MIRACLE COMPLEX, BUS STAND, DURG (C.G.) PH. : 0788-4040925

- VIRTUAL ENDOSCOPY CT AND MRI AIDED FOR HIGH PRECISION DIAGNOSIS
- E.C.G
- E.E.G.
- N.C.V.
- BERA
- HOLTER MONITORING
- TREADMILL TEST
- SPIROMETRY/PULMONARY FUNCTION TEST
- AUDIOMETRY
- BONE DENSITOMETRY
- DIGITAL MAMMOGRAPHY
- POLYSOMNOGRAPHY
- DEXA SCAN (DUAL ENERGY X-RAY ABSORPTIOMETRY)

## COMPUTERISED PATHOLOGY & MICROBIOLOGY LAB

- ALL TYPES OF ROUTINE/SPECIAL BLOOD INVESTIGATIONS
- URINE EXAMINATION
- MICROSCOPIC EXAMINATION
- SPECIAL TESTS
- CYTOLOGY / BIOPSIES
- HORMONAL ASSAYS

## Why choose us?

1. Extra waiting area to accommodate more than 50 patients comfortably
2. Online cash transaction facility
3. Patient friendly ambience
4. Courteous staff
5. Fully digital equipment
6. Online pre-booking/registration facility
7. Hassle free patient work flow management
8. PACS enabled shortest reporting time
9. Computer assisted queue management
10. 24\*7 ambulance facility (pick up and drop)





# डायग्नोस्टिक सेन्टर

MIRACLE COMPLEX, BUS STAND, DURG (C.G.) PH. : 0788-4040925

We have pioneered many revolutionary procedures and technology in Durg-Bhilai and whole lot of patients come to us for diagnostic procedures. We ensure that our patient get the best of our services by using the most sophisticated technology for diagnosis and hence helping in further medical/surgical therapy.

Every department has kept pace with the latest technology and reliability standards to function round the clock in the year with an extremely heavy workload to maintain latest standard mode of service to keep our patients coming in.

We hope that this meets your requirement and we shall be favored with recognition of our institute for treatment of employees of your prestigious organization.

Please feel free to contact for any queries at 9990948276/9981033339 in case of any issue/concern.

Thanking you,



Yours faithfully

11/8/19.



  
**Incharge Red Cross**  
Govt. Dr. W. W. Patankar  
Girls P.G. College Durg (C.G.)

  
14/8/19  
**Deepak Sao**  
Senior Manager  
(SRG Altis Zeus Group)  
Mob. - 9340378083, 9109911107  
SRG ALTIS ZEUS HEALTHCARE  
PRIVATE LIMITED BHILAI  
Authorised Signatory



# Sparsh Multispecialty Hospital

(A Unit of Paedia Health Pvt. Ltd.)

CIN : U85110CT2005PTC017751

## Agreement for Healthcare Services

This agreement "(Memorandum of Understanding)" is made at Bhilai, Chhattisgarh, on 07-09-2018, entered into

BETWEEN

Govt Dr W.W Patankar Girls P G College, Durg, acting through \_\_\_\_\_  
(Hereinafter called Government Girls college, Durg which expression, unless repugnant to or excluded by context shall include its successors – in – office and assignee) of the one part.

AND

The Sparsh Multispecialty Hospital, a Unit of Paedia Health Pvt. Ltd, Shri Ram Market, Sirsa Road, Ram Nagar, Bhilai, (C.G.) 490023 which has made its mark in the field of healthcare, (which expression shall unless repugnant to the context hereof, means and include its successors and assigns) of the Second Part herein after referred to as Provider

WHEREIN the Sparsh Multispecialty Hospital is inter-alia in the business of providing healthcare services and as such has significant experience and access to experience in all such areas that are incidental and ancillary thereto;

AND *Govt. Dr. W.W. Patankar Girls P.G. College, Durg.* is desirous of engaging the Sparsh Multispecialty Hospital to provide its specialty services, to provide healthcare services, health checks and investigations, to the employees and their dependents (Spouses) of the Company, which is agreeable to the Sparsh Multispecialty Hospital.

NOW THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:

### **Article 1: Effective Date**

1.1. The parties hereby agree that the Effective date of the Agreement shall be the date on which the agreement is signed and will be valid for 3 years.

### **Article 2: General Provision**



- 12.1 Any notice if required to be given under this agreement shall be in writing sent by registered or by certified with return receipt requested and addressed to either party at the address noted above.
- 12.2 This agreement does not create any agency, partnership of joint venture of franchisee relationship.
- 12.3 This agreement together with the personal meeting hereto constitutes entire agreement between the parties hereto relating to the subject matter hereof superseding all prior agreements in oral or written. This agreement together with any instruments in writing to be executed and delivered shall constitute the entire agreement superseding all prior oral understanding and shall binding upon and insure to the benefit of the First Party and the Provider. Any change in this Agreement shall only be made in writing signed by both the parties hereto.

IN WITNESS WHEREOF the parties hereto have set their hands and affixed the seal on the date and year first above written.

Signed & delivered by



**Sparsh Multispecialty Hospital**  
 (A Unit of Paedia Health Pvt. Ltd.)  
 Sri Ram Market, Sirsa Road, Ram Nagar  
 C.G. Ph: 0798-405222, 405223

For Sparsh Multispecialty Hospital

Signed & delivered by



For Govt Dr W.W Patankar Girls P G College, Durg

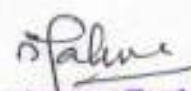
Place : Bhilai

Place : Bhilai

Date :

Date :

Authorised Signatory



Authorised Signatory

**Incharge Red Cross**  
**Govt. Dr. W. W. Patankar**  
**Girls P.G. College Durg (C.G.)**

WITNESSES:

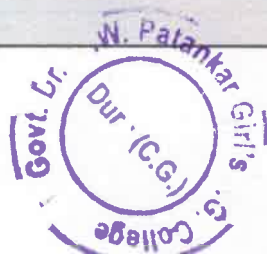
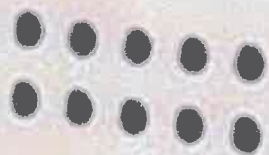
1)

1)

2)

2)

Suggestion/  
Complaint  
**Box**



**APPENDIX K**

(TO BE USED FOR PART FINAL WITHDRAWAL)

**Form of Application Cum Sanction For Temporary Advance/Part Final  
Withdrawal From Provident Fund Account**

(भविष्य निधि लेखे से अस्थाई/अग्रिम आंशिक रकम निकालने के लिये)

(Application to be filled in by the subscriber)

(आवेदन-पत्र अभिदाता द्वारा भरा जाय)

1. Name of the Subscriber in Full .....  
अभिदाता का पूरा नाम
2. G.P.F. Account number in full .....  
(a) Designation .....  
पद का नाम
- (b) Monthly pay .....  
मासिक वेतन
4. Balance at the credit of subscriber on the .....  
date of application .....  
आवेदन की तारीख पर अभिदाता के नाम जमा रकम
5. Temporary advance/part final withdrawal in required .....  
अपेक्षित अस्थाई/आंशिक अंतिम रकम
6. Purpose for which the advance/part final .....  
withdrawal is required .....  
वह प्रयोजन जिसके लिए अग्रिम/आंशिक अंतिम रकम  
निकालना आवश्यक है।
7. In case of temporary advance the number of .....  
instalments in which the advance is propose to be repaid .....  
अस्थाई अग्रिम के मामले में किश्तों की संख्या जिसमें अभिदाता से वसूल किये जाने का प्रस्ताव है।
8. Detail of outstanding temporary advance .....  
बकाया अस्थाई अग्रिम ब्यौरे

S. No. क्रमांक	Month of withdrawal रकम निकालने का माह	Amount drawn निकाला गया रकम	Amount to repay अभी भी अदा की जाने वाली रकम
1	2	3	4

9. In case of part final withdrawal .....  
आंशिक अंतिम रकम निकालने के मामले में
- (a) The length of continuous service tendered so for .....  
(अ) अब तक की गई सेवा अवधि
- (b) The period to attain the age of pension .....  
(ब) सेवानिवृत्त उम्र प्राप्त करने के लिए शेष अवधि
- (c) Full detail of advance drawn by the subscriber for .....  
the house building under the various schemes .....  
introduced by the Govt.
- (स) शासन द्वारा प्रारंभ की गई विभिन्न योजनाओं के अधीन अभिदाता  
द्वारा गृह निर्माण के लिए निकाले गए अग्रिम के पूरे ब्यौरे

दिनांक .....

अभिदाता के हस्ताक्षर

52  
PRINCIPAL  
Govt. Dr W W Patankar  
Girls' PG College Durg (C G)



## Sanction by Compentant Authority सक्षम अधिकारी द्वारा मंजूरी

- |     |                                                                                                                                                                                                                                |                                |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1.  | Amount here by sanctioned<br>एतद् द्वारा मंजूर की गई रकम                                                                                                                                                                       | Rs. (रूपये)                    |
| (a) | Nature of with drawal sanctioned temprrary advance / part final<br>मंजूर किये गये प्रत्याहरण का स्वरूप अस्थाई/आंशिक                                                                                                            | In words (शब्दों में)<br>..... |
| (b) | No. of instalments in which the amount to be repaid if not part final<br>यदि निकाली जाने वाली रकम अस्थाई अग्रिम हो तो उन किश्तों की संख्या जिससे प्राधिकृत की जानी है।                                                         | .....                          |
| 3.  | Ruls under which the sanction is granted<br>नियम जिसके अधीन मंजूरी दी गई है।                                                                                                                                                   | .....                          |
| 4.  | If the sanction is done for special reasons, give reason in brief.<br>यदि किसी विशिष्ट कारणवश मंजूरी दी गई हो तो उसे संक्षिप्त में लिखिए।                                                                                      | .....                          |
| 5.  | Amount of instalment in which the amount is to be repaid (the instalments should be equal in amount and in whole repees)<br>वह किस्त की राशि जिसमें रकम अदा की जानी है।<br>(किस्त बराबर रकम एवं संपूर्ण रूपये में होना चाहिये) | .....                          |
| 6.  | Head of account to which amount to be debitted<br>लेखा शीर्ष जिसमें रकम वियमित की जाती है।                                                                                                                                     | .....                          |
| 7.  | Conditions delete those are not applicable<br>शर्तें जो लागू न हो उसे काट दीजिये।                                                                                                                                              | .....                          |
| (1) | The Amount is to be drawn after authorisation. by the A.G.P.<br>रकम महोलेखापाल (छ.ग.) द्वारा प्राधिकृत किये जाने के बाद निकाली जावेगी।                                                                                         | .....                          |
| (2) | The Amount will be used For Specific Purpose for which it is drawn and authorisation certificate shall be furnished by the subscriber with in a period of ..... months.                                                        | .....                          |
| (3) | Any amount in excess of actual util sation should be refuned in the treasury immediatelly with interest.                                                                                                                       | .....                          |
| (4) | Any other condition<br>अन्य कोई बात                                                                                                                                                                                            | .....                          |
| 8.  | Certified that all the conditions required to be fullfilled for this sanction have been satisfied<br>यह प्रमाणित किया जाता है कि इस मंजूरी के लिए जो-जो शर्तें पूरी की जानी अपेक्षित है वे सभी पूरी कर दी गई है।               | .....                          |

Date .....

दिनांक .....

Copy forverd to :-

1. The Account general M.P. Gwalior of Chhattisgarh state, Raipur
2. The Head of Department
3. Treasury Officer
4. Applicant
5. Personal file of the application

संस्था प्रमुख के हस्ताक्षर

संस्था प्रमुख के हस्ताक्षर

“प्रपत्र-1अ  
( नियम 13 देखिये)

संतान पालन अवकाश हेतु आवेदन पत्र

1. आवेदक का नाम .....
2. पदनाम .....
3. विभाग/कार्यालय/अनुभाग .....
4. संतान का नाम जिसके लिए संतान पालन  
अवकाश का आवेदन किया जा रहा है .....
5. संतान की जन्मतिथि (जन्म प्रमाण पत्र संलग्न करें) .....
6. संतान के 18 वर्ष पूर्ण होने की तिथि .....
7. क्या संतान दो बड़े बच्चों में शामिल है हां/नही
8. खाते में शेष अर्जित अवकाश (आवेदन की तिथि  
पर) .....
9. अवकाश की अवधि- दिन .....से.....तक  
पूर्वयोजित/अनुयोजित अवकाश, यदि कोई हो .....
10. आवेदित अवकाश का/के कारण .....
11. आवेदन की तिथि तक उपभोग की गई कुल संतान  
पालन अवकाश .....
12. (क) क्या मुख्यालय छोड़ने की अनुमति मांगी गई हां/नहीं  
है  
(ख) यदि हां, तो अवकाश अवधि के दौरान पता .....
13. पिछले अवकाश से लौटने की तिथि, उस अवकाश  
की प्रकृति एवं अवधि .....

दिनांक : .....

आवेदक का हस्ताक्षर.....

कर्मचारी कोड संख्या .....

52  
PRINCIPAL  
Govt. Dr W W Patankar  
Girls' PG College Durg (C G)

प्रपत्र-1अ  
( नियम 13 देखिये)

संतान पालन अवकाश हेतु आवेदन पत्र

1. आवेदक का नाम .....
2. पदनाम .....
3. विभाग/कार्यालय/अनुभाग .....
4. संतान का नाम जिसके लिए संतान पालन  
अवकाश का आवेदन किया जा रहा है .....
5. संतान की जन्मतिथि (जन्म प्रमाण पत्र संलग्न करें) .....
6. संतान के 18 वर्ष पूर्ण होने की तिथि .....
7. क्या संतान दो बड़े बच्चों में शामिल है हां/नहीं
8. खाते में शेष अर्जित अवकाश (आवेदन की तिथि  
पर) .....
9. अवकाश की अवधि- दिन .....से.....तक  
पूर्वयोजित/अनुयोजित अवकाश, यदि कोई हो .....
10. आवेदित अवकाश का/के कारण .....
11. आवेदन की तिथि तक उपभोग की गई कुल संतान  
पालन अवकाश .....
12. (क) क्या मुख्यालय छोड़ने की अनुमति मांगी गई हां/नहीं  
है  
(ख) यदि हां, तो अवकाश अवधि के दौरान पता .....
13. पिछले अवकाश से लौटने की तिथि, उस अवकाश  
की प्रकृति एवं अवधि .....

दिनांक : .....

आवेदक का हस्ताक्षर.....

कर्मचारी कोड संख्या .....



# प्रपत्र-1

(देखिए नियम-13)

## अर्जित अवकाश हेतु आवेदन पत्र

1. आवेदक का नाम : \_\_\_\_\_
2. प्रयोज्य अवकाश नियम : छत्तीसगढ़ अवकाश  
नियम 2010 के नियम : \_\_\_\_\_
3. धारित पद : \_\_\_\_\_
4. कार्यालय एवं अनुभाग : \_\_\_\_\_
5. वेतन : \_\_\_\_\_
6. वर्तमान पद पर आहरित गृह भाड़ा भत्ता,  
वाहन भत्ता अथवा अन्य क्षतिपूरक भत्ते : \_\_\_\_\_
7. आवेदित अवकाश का स्वरूप एवं अवधि  
तथा तिथि जब से अवकाश चाहा गया है। : \_\_\_\_\_
8. अवकाश के पहले/ बाद में जोड़े जाने हेतु  
प्रस्तावित रविवार तथा अवकाश, यदि कोई  
हो आवेदित अवकाश का कारण : \_\_\_\_\_
9. आवेदित अवकाश का कारण : \_\_\_\_\_
10. पिछले अवकाश से लौटने की तिथि तथा  
उस अवकाश का प्रकार एवं अवधि : \_\_\_\_\_
11. अवकाश अवधि का पता, स्वीकृत होने पर : \_\_\_\_\_
12. मैं आगामी अवकाश की अवधि में अवकाश  
यात्रा सुविधा का लाभ उठाना/ नहीं उठाना/  
चाहता / चाहती हूँ। : \_\_\_\_\_

आवेदक का हस्ताक्षर

(तारीख सहित) तथा पदनाम

13. नियंत्रण अधिकारी की टीप और / या अनुशंसा

हस्ताक्षर (तारीख सहित)

तथा पदनाम

14. स्वीकृतकर्ता प्राधिकारी का आदेश

हस्ताक्षर (तारीख सहित) तथा पदनाम

S. 2  
PRINCIPAL  
Govt. Dr W W Patankar  
Girls' PG College Durg (C G)

**SCHEDULE**  
**FORM TO BE USED BY GOVERNMENT SERVANTS**  
**IN MAKING APPLICATION FOR STUDY LEAVE**

1. Name in -full :
2. Father's name in full and present address :
3. Post held :
4. Pay and allowances drawn in the present post. (Indicate special pay, if any, separately) :
5. Educational qualification together with School/College/University certificates (attested copies) and the subjects studied in the Intermediate, degree and post graduate examinations :
6. Other special qualification, (Give full particulars) :
7. The period of continuous service under Government :
8. Age on 1st January (According to Matric or any other equivalent certificate, attach attested copy) :
9. Have you taken Study Leave previously? (If yes give full particulars of the total period of leave taken so far, the courses of study or training undertaken and examination or examinations passed) :
10. Course of study/training and examination, if any, proposed to be undertaken, (Give full details of the programme of the study/training showing its duration as also the name of the country and the institution in which it is proposed to be taken) :

The facts stated above are true to the best of my knowledge and belief. In case of any false statement, I am liable to any action, Government may deem fit and proper.

Date:



\_\_\_\_\_  
 Signature of the Applicant

**SCHEDULE**  
**FORM TO BE USED BY GOVERNMENT SERVANTS**  
**IN MAKING APPLICATION FOR STUDY LEAVE**

-: Page : 2 :-

**To be used by the Administrative Department**

1. Where the courses of higher study/specialised training has a direct and close connection with sphere of duty of the Government servant and shall be definite advantage from the point of view of public interest:
2. Whether it will be possible to spare the services of the Government servant for the duration of study leave without creating cadre difficulties:
- 3.(a) Whether the application is for leave out of India. If so, whether a certificate of admissibility has been obtained from the Audit Officer:
- 3.(b) If the application is for leave in India, whether Audit Officer's certificate has been obtained in respect of Gazetted Government Servants. In the case of non-gazetted Government servants the appointing authority's certificate as to the admissibility of the leave should be obtained.
4. Whether adequate facilities exist in India or under any of the schemes administrative by the State Government or the Government of India for the study/training contemplated:
5. Whether all the conditions of Rule 3 of the Assam Study Leave Rules, 1963 have been fulfilled.
6. Any special remark as to ability of the candidate:

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Secretary to the Government of Assam in the  
.....  
Department.

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**APPENDIX A**

**FORM - A: BOND FOR PERMANENT GOVERNMENT SERVANT PROCEEDING ON STUDY LEAVE UNDER STUDY LEAVE RULES**

KNOW ALL MEN by these presents that I,  
\_\_\_\_\_ son of \_\_\_\_\_ /daughter of \_\_\_\_\_  
\_\_\_\_\_ resident of \_\_\_\_\_  
\_\_\_\_\_ in the District of \_\_\_\_\_  
at \_\_\_\_\_ present \_\_\_\_\_ employed \_\_\_\_\_ as  
\_\_\_\_\_ in the  
Department of/Office of \_\_\_\_\_

do hereby bind myself, my heirs, executors and administrators to pay to the Governor of Assam (hereinafter referred to as "the Government") on demand and without demur the sum of \_\_\_\_\_ Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) together with interest thereon from the date of demand at Government rates for the time being in force on Government loans, or, if the payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the official rate of exchange between that country and India and together with all costs between attorney and client and all charges and expenses that shall and/or may have been incurred by the Government.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

Whereas the above bounden \_\_\_\_\_ is granted study leave by the Government;

And whereas for the better protection of the Government the above bounden has agreed to execute this bond with such condition as hereunder is written;

Now the condition of the above written obligation is that in the event of the above bounden \_\_\_\_\_ not conforming to the instructions regarding study/training conveyed to him by an authorised agent of the Governor of Assam or of his continued adverse report regarding the progress of his/her studies/training or regarding his conduct or the above bounden resigning or retiring from service without returning to duty after the expiry of termination of the period of study leave or at any time within a period of 3 years after his return to duty or the above bounden \_\_\_\_\_ refusing to serve the Governor of Assam if required to do so as an officer of the Government of Assam in any other employment indicated by the Governor of Assam for a minimum period of 5 years he/she shall forthwith pay to the Government or as may be directed by the Government on demand the said sum of \_\_\_\_\_ Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) together with interest thereon from the date of demand at Government rates for the lime being in

And upon the above, bounden \_\_\_\_\_ making such payment the above written obligation shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Government of Assam have agreed to bear the stamp duty payable on this bond.

And upon the above bounden \_\_\_\_\_ making such payment the above written obligation shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Government of Assam have agreed to bear the stamp duty payable on this bond.

Signed and delivered by the above bounden \_\_\_\_\_ in the presence of \_\_\_\_\_.

**ACCEPTED**

For and on behalf of the Governor of Assam.

**APPENDIX A**

**FORM - B: BOND FOR TEMPORARY GOVERNMENT SERVANT PROCEEDING ON STUDY LEAVE UNDER STUDY LEAVE RULES**

KNOW ALL MEN by these presents that We, \_\_\_\_\_ son of /daughter of \_\_\_\_\_ resident of \_\_\_\_\_ in the District of \_\_\_\_\_ at present employed as \_\_\_\_\_ in the Department of/Office of \_\_\_\_\_ (hereinafter referred to as "the obligor") and Shri / Smti. \_\_\_\_\_ s/d of \_\_\_\_\_ of \_\_\_\_\_ in the District of \_\_\_\_\_ and Shri/Smti. \_\_\_\_\_ s/d of \_\_\_\_\_ of \_\_\_\_\_ in the District of \_\_\_\_\_ sureties on his behalf do hereby jointly and severally bind ourselves, our respective heirs, executors and administrator to pay to the Governor of Assam (hereinafter referred to as "the Government) on demand and without demur the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) together with interest thereon from the date of demand at Government rates for the time being in force on Government loans, or, if the payment is made in a country other than India, the equivalent of the said amount in the currency of that country converted at the official rate of exchange between that country and India and together with all costs between attorney and client and all charges and expenses that shall and/or may have been incurred by the Government.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Whereas the above bounden \_\_\_\_\_ is granted study leave by Government;

And whereas for the better protection of the Government the above bounden has agreed to execute this bond with such condition as hereunder is written;

And whereas the said \_\_\_\_\_ and Shri / Smti. \_\_\_\_\_ and Shri / Smti. \_\_\_\_\_ have agreed to execute this bond on behalf of the above bounden obligor \_\_\_\_\_.

Now the condition of the above written obligation is that the event of the above bounden obligor \_\_\_\_\_ resigning from service without returning to duty after the expiry or termination of the period of study-leave or at any time within a period of 3 years after his return to duty or the above bounden obligor \_\_\_\_\_ not conforming to the instruction regarding studies/training conveyed to him by an authorised agent of the Governor of Assam or of his continued adverse reports regarding the progress of his studies/training or regarding his conduct or the above bounden \_\_\_\_\_ refusing to serve the Governor of Assam if required to do so as an officer of the Government of Assam in any other employment indicated by the Governor of Assam for a minimum period of 5 years the obligor and sureties shall forthwith pay to the Government or as may be directed by the Government on demand the said sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) together with interest thereon from the date of demand at Government rates for the time being in force on Government loan.

And upon the above bounden obligor \_\_\_\_\_ and Shri/Smti. \_\_\_\_\_ and Shri/Smti. \_\_\_\_\_ the sureties aforesaid making such payment the above written obligation shall be void and of no effect otherwise it shall be and remain in full force and virtue :

Provided always that the liabilities of the sureties hereunder shall not be impaired or discharged by reason of time being granted or by any forbearance act or omission of the Government or any person authorised by them (whether with or without the consent or knowledge of the sureties) nor shall it be necessary for the Government to sue the said obligor before suing the above bounden sureties and Shri/Smti. \_\_\_\_\_ and Shri/Smti. \_\_\_\_\_ or any of them for amounts due hereunder.

The Government of Assam have agreed to bear the stamp duty payable on this bond.

Signed and delivered by the above bounded \_\_\_\_\_ in the presence of \_\_\_\_\_.

Signed and delivered by the surety above-named \_\_\_\_\_ in the presence of \_\_\_\_\_.

**ACCEPTED**

For and on behalf of the Governor of Assam.

  
PRINCIPAL

Govt. Dr W W Patankar  
Girls' PG College Durg (C G)

क. 853 / 2015

दुर्ग, दिनांक 21 / 12 / 2015

प्रति,

श्री चन्द्रहास बेन्द्रे,  
भृत्य ( जनभागीदारी )  
शासकीय डॉ. वा. वा. पाटणकर  
कन्या स्नातकोत्तर महाविद्यालय, दुर्ग (छ.ग.)

विषय शासकीय आवास का आबंटन ।

—00—

- विषयांतर्गत आपके आवेदन दिनांक 18.09.15 के आधार पर शासकीय कन्या महाविद्यालय का शिक्षक छात्रावास के आवास क्रमांक TH/3 को निम्नलिखित शर्तों के अधीन दिनांक 01.12.2015 से आबंटित किया जाता है। वे आवास को आधिपत्य में ग्रहण करने की सूचना तत्काल कार्यालय को दें।
- 1- आबंटित दिनांक से 30 दिवसों के भीतर आधिपत्य में लेने को सूचना कार्यालय को दें। अन्यथा स्वयं निरस्त माना जायेगा जिसकी सूचना पृथक से नहीं दी जावेगी।
  - 2- आवास आबंटित किये जाने के पश्चात् जलकर/विद्युतकर/सफाईकर/संपत्तिकर आबंटित व्यक्ति को स्वयं वहन करना होगा।
  - 3- आवास भवन में अपना सुविधा अनुसार कोई भी परिवर्तन बिना किसी पूर्व सूचना एवं आदेश के अभाव में अनुमति नहीं दी जावेगी।
  - 4- आवास खाली करने के पूर्व जलकर, विद्युतकर, सफाईकर एवं संपत्तिकर का अदेय प्रमाण पत्र प्रस्तुत करना होगा।
  - 5- उक्त कंडिकाओं के परिपालन करने हेतु संबंधित व्यक्ति को घोषणा पत्र प्रस्तुत करना होगा तदुपरान्त ही आवास आबंटन किया जावेगा।
  - 6- आवास गृह को खाली कराने का अधिकार महाविद्यालय प्रशासन को होगा। आदेश किये जाने पर 15 दिवस के अन्दर आवास को खाली करना होगा।
  - 7- आवास गृह किराया भवन आधिपत्य के दिनांक 21.12.15 से रु 75/- की दर से प्रति माह वसूली की जावेगी।

(डॉ. दीपक कारकून)  
प्राचार्य

शास. डॉ. वा. वा. पाटणकर  
कन्या स्नातकोत्तर महा. दुर्ग (छ.ग.)

PRINCIPAL

Govt. Dr W W Patankar

Girls' PG College Durg (C G)



क. २५५ / 2016

दुर्ग, दिनांक 19/03/2016

प्रति,


श्री ललित कुमार,  
स्वीपर  
शासकीय डॉ.वा.वा.पाटणकर  
कन्या स्नातकोत्तर महाविद्यालय, दुर्ग (छ.ग.)

विषय शासकीय आवास का आबंटन ।

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विषयांतर्गत आपके आवेदन दिनांक 15/03/16 के आधार पर शासकीय कन्या महाविद्यालय का शिक्षक छात्रावास के आवास क्रमांक TH/6 को निम्नलिखित शर्तों के अधीन दिनांक 01.04.2016 से आबंटित किया जाता है। वे आवास को आधिपत्य में ग्रहण करने की सूचना तत्काल कार्यालय को दें।

- 1- आबंटित दिनांक से 30 दिवसों के भीतर आधिपत्य में लेने को सूचना कार्यालय को दें। अन्यथा स्वयं निरस्त माना जायेगा जिसकी सूचना पृथक से नहीं दी जावेगी।
- 2- आवास आबंटित किये जाने के पश्चात् जलकर/विद्युतकर/सफाईकर /संपत्तिकर आबंटित व्यक्ति को स्वयं वहन करना होगा।
- 3- आवास भवन में अपना सुविधा अनुसार कोई भी परिवर्तन बिना किसी पूर्व सूचना एवं आदेश के अभाव में अनुमति नहीं दी जावेगी।
- 4- आवास खाली करने के पूर्व जलकर, विद्युतकर, सफाईकर एवं संपत्ति कर का अदेय प्रमाण पत्र प्रस्तुत करना होगा।
- 5- उक्त कंडिकाओं के परिपालन करने हेतु संबंधित व्यक्ति को घोषणा पत्र प्रस्तुत करना होगा तदुपरान्त ही आवास आबंटन किया जावेगा।
- 6- आवास गृह को खाली कराने का अधिकार महाविद्यालय प्रशासन को होगा। आदेश किये जाने पर 15 दिवस के अन्दर आवास को खाली करना होगा।
- 7- आवास गृह किराया भवन आधिपत्य के दिनांक 09.04.16 से रु 75/- की दर से प्रति माह वसूली की जावेगी। 01.04.16



(डॉ. दीपक कारकून)  
प्राचार्य

शास. डॉ.वा.वा.पाटणकर  
कन्या स्ना. महा. दुर्ग (छ.ग.)



क्र०/ २९ /स्था०/2019

दुर्ग, दिनांक : .....11.01.2019

प्रति,

श्री नारायण देशमुख,  
दैनिक कर्मचारी (जनभागीदारी)  
शासकीय डॉ. वा.वा.पाटणकर कन्या  
स्नातकोत्तर महाविद्यालय, दुर्ग (छ.ग.)

विषय :- शासकीय आवास का आबंटन।

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विषयांतर्गत आपके आवेदन के आधार पर शासकीय कन्या महाविद्यालय का शिक्षक छात्रावास के आवास क्रमांक TH/2 को निम्नलिखित शर्तों के अधीन दिनांक 01.01.2019 से आबंटित किया जाता है। वे आवास को आधिपत्य में ग्रहण करने की सूचना तत्काल कार्यालय को दें।

- 1- आबंटित दिनांक 30 दिवसों के भीतर आधिपत्य में लेने को सूचना कार्यालय को दें। अन्यथा स्वयं निरस्त माना जायेगा जिसकी सूचना पृथक से नहीं दी जावेगी।
- 2- आवास आबंटित किये जाने के पश्चात् जलकर/विद्युतकर/सफाईकर/संपत्तिकर आबंटित व्यक्ति को स्वयं का वहन करना होगा।
- 3- आवास भवन में अपना सुविधा अनुसार कोई भी परिवर्तन बिना किसी पूर्व सूचना एवं आदेश के अभाव में अनुमति नहीं दी जावेगी।
- 4- आवास खाली करने के पूर्व जलकर, विद्युतकर, सफाईकर एवं संपत्तिकर का अदेय प्रमाण पत्र प्रस्तुत करना होगा।
- 5- उक्त कंडिकाओं के परिपालन करने हेतु संबंधित व्यक्ति को घोषणा पत्र प्रस्तुत करना होगा तदुपरान्त ही आवास आबंटन किया जावेगा।
- 6- आवास गृह को खाली कराने का अधिकार महाविद्यालय प्रशासन को होगा। आदेश किये जाने पर 15 दिवस के अन्दर आवास को खाली करना होगा।
- 7- आवास गृह किराया भवन आधिपत्य के दिनांक .....11.01.19.....से रु. 75/- की दर से प्रति माह वसूली की जावेगी।



(डॉ० सुशील चन्द्र तिवारी)

PRINCIPAL

शासकीय डॉ. वा. वा. पाटणकर कन्या  
स्नातकोत्तर महाविद्यालय, दुर्ग (छ.ग.)

# कार्यालय प्राचार्य, शासकीय कन्या महाविद्यालय दुर्ग (छ.ग.)

क्र. 543 / 2008

आदेश

दुर्ग, दिनांक 30/07/2008

श्री इन्दल ध्रुव, सहायक ग्रेड -2 शासकीय कन्या महाविद्यालय दुर्ग को पंच बिल्डिंग स्थित महाविद्यालय टीचर्स हास्टल में रिक्त एच टाइप आवास क्रमांक टी.एच.-04 को निम्न शर्तों के अधीन आबंटित किया जाता है।

1. यह आबंटन केवल आवासीय उपयोग के लिए है, इसके अतिरिक्त किसी भी प्रकार का उपयोग वर्जित है।
2. आवास को आवासीय उपयोग नहीं लेकर ताला लगाकर रिक्त रखने पर आबंटन आदेश निरस्त कर निष्काषण किया जावेगा।
3. आबंटि द्वारा आवास गृह से लगी शासकीय भूमि पर अतिक्रमण करने, जानवर पालन, पड़ोसी की सुख सुविधा में व्यवधान उत्पन्न करने पर आदेश निरस्त किया जा सकता है।

*Sd*

प्राचार्य  
शासकीय कन्या महाविद्यालय  
दुर्ग (छ.ग.)

क्र. / 2008

दुर्ग, दिनांक

तिलिपि:

1. श्री इन्दल ध्रुव, सहायक ग्रेड -2, शासकीय कन्या महाविद्यालय, दुर्ग
2. स्थापना शाखा शासकीय कन्या महाविद्यालय, दुर्ग को आवश्यक कार्यवाही हेतु

*S.K. Blaraduz*

प्राचार्य  
शासकीय कन्या महाविद्यालय  
दुर्ग (छ.ग.)



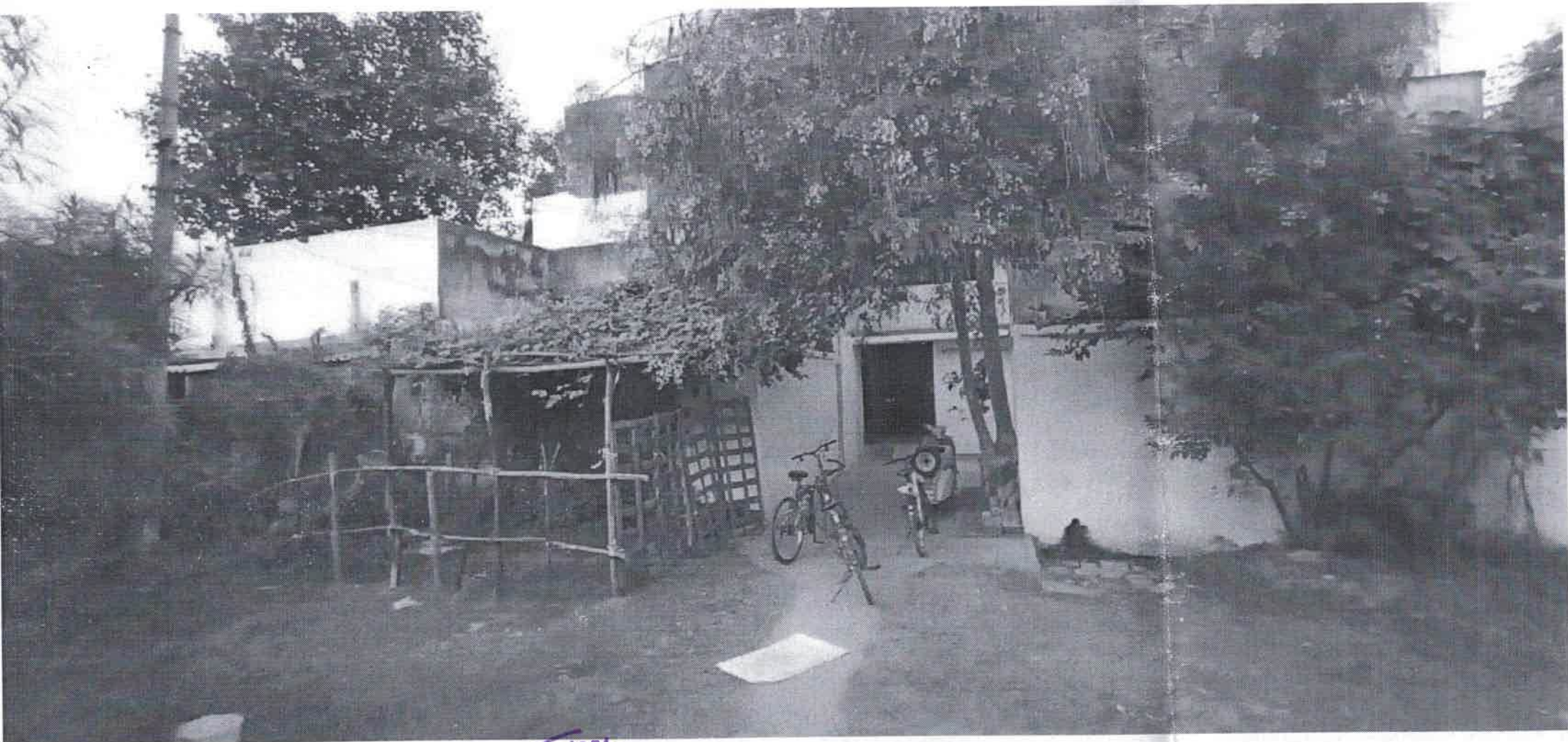
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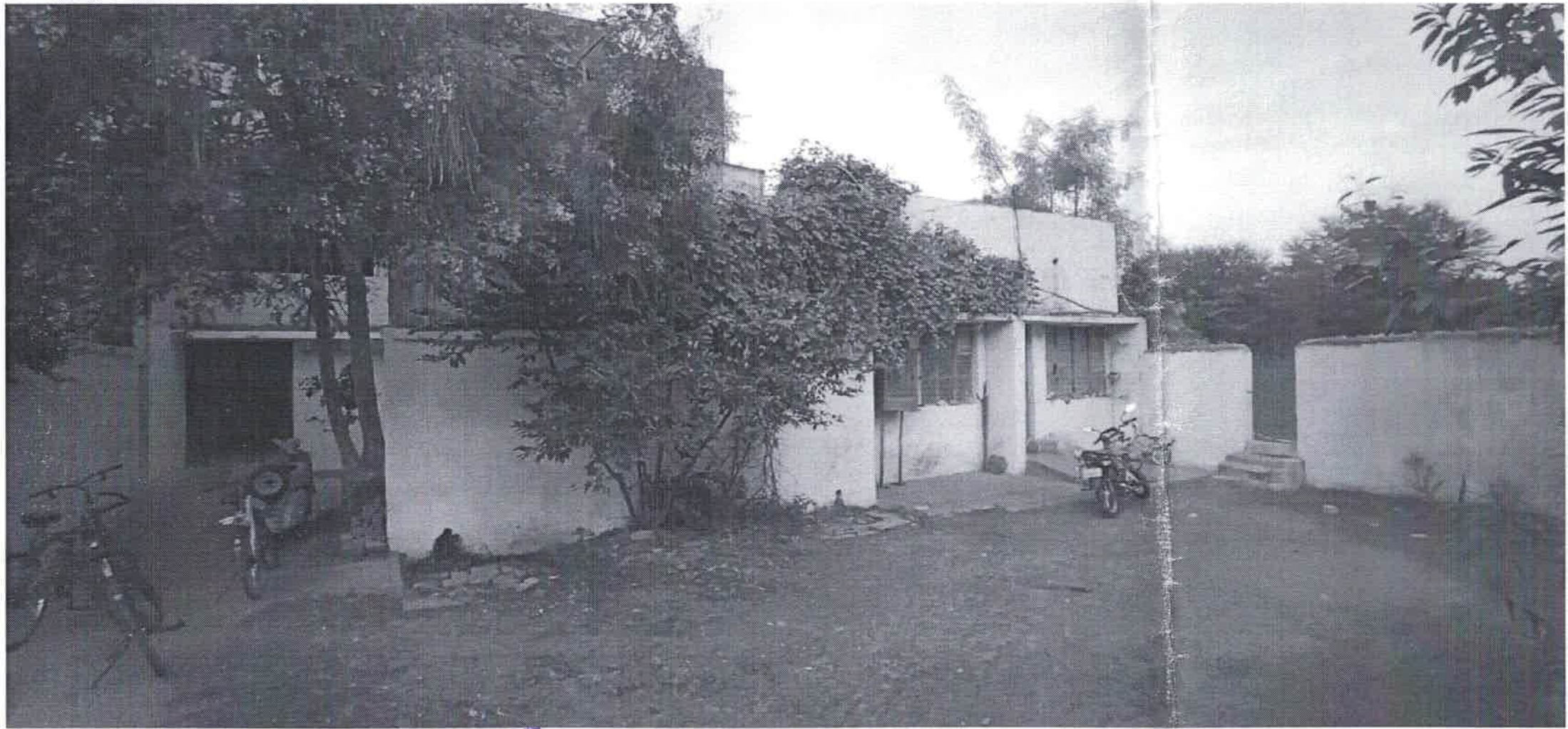
Govt. Gr. W. Patankar Girls' College (C.G.) Dur (C.G.)





Govt. J. W. Patankar Girls' College  
Dur (C.G.)





Govt. Br. W. Patankar Girl's  
Dur (C.G.) Co. Ga

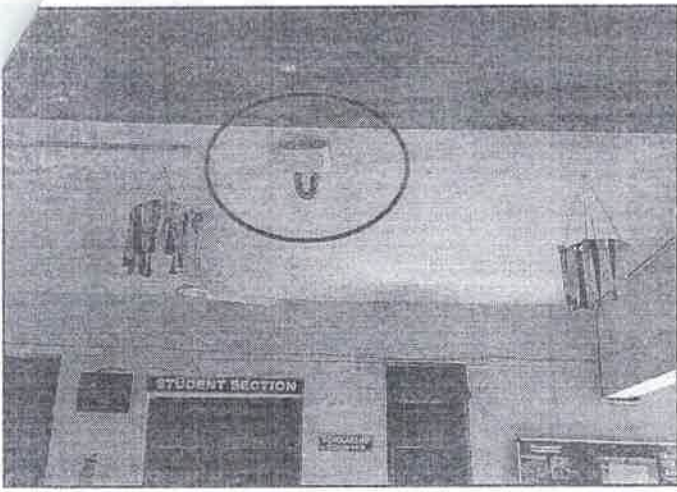




W. Patankar Girl's College  
Durg (C.G.)  
G.P. Durg



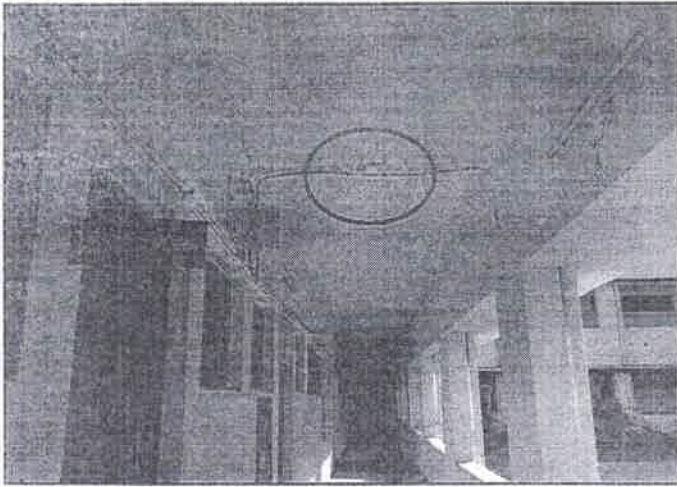




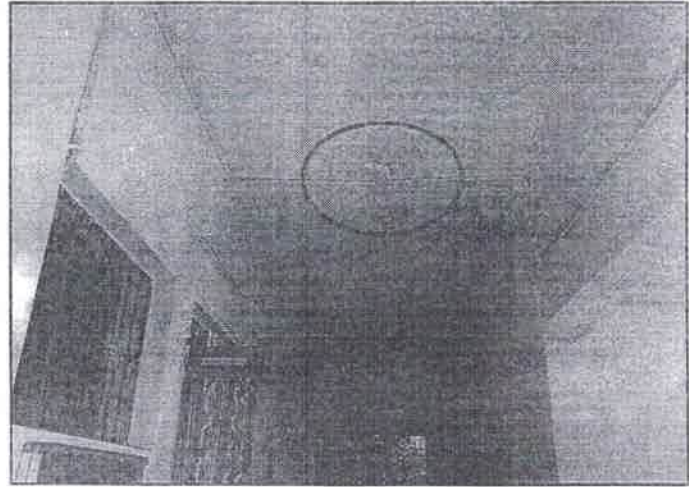
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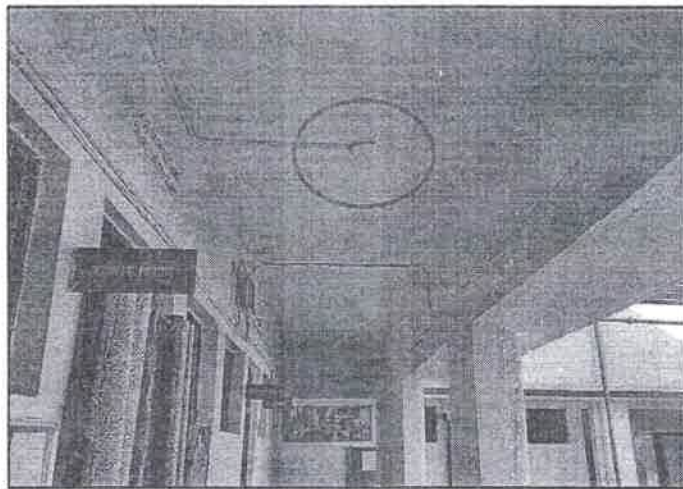
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